

Council Agenda Bill

AB Number

AB25-025

Agenda Bill Information

Title*

City Hall Hours

Action*

Motion

Council Agenda Section

Ordinance

Council Meeting Date*

02/10/2025

Staff Member

Dena Burke

Department*

Legal

Committee

Finance and Administration

Committee Date

02/04/2025

Exhibits

Packet Attachments - if any

x1 Draft Ordinance.docx

25.6KB

Summary

Introduction*

The City Council of Snoqualmie finds the existing City Hall office hours need to be modified.

Proposed Motion

Adopt Ordinance 1304 amending Snoqualmie Municipal Code Section 2.02.010, relating to City Hall hours.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

RCW 35A.21.070 prescribes the legislative body of the City set office hours by ordinance. Ordinance No. 732 established City of Snoqualmie office hours. During the COVID-19 pandemic, City Hall hours were changed to Tuesday through Thursday from 10:00 a.m. to 2:00 p.m., and the City expanded its technological capabilities to better serve the community remotely via phone and electronic communication. However, post COVID-19 pandemic, there is a desire to extend City Hall hours beyond the current Tuesday through Thursday hours

Analysis*

The City Council of the City of Snoqualmie would like to amend Snoqualmie Municipal Code Section 2.02.010 to read as follows: commencing March 1, 2025, the City office of City Hall shall be kept open for the transaction of business with the public from the hours of 9:00 a.m. to 3:00 p.m., four days per week, Monday through Thursday, excepting legal holidays

Budgetary Status*

This action has no budgetary implications.