



CITY COUNCIL ROUNDTABLE MEETING MINUTES

CITY COUNCIL REGULAR MEETING MINUTES

February 12, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Emily Arteche, Community Development Director; Mike Bailey, Fire Chief; Danna McCall, Communications Coordinator; Tami Wood, Revenue Manager (remote); Drew Bouta, Finance Director (remote); Brian Lynch, Police Chief; Michael Liebetrau, Police Evidence and Records Technician; and Andy Latham, IT Support.

AGENDA APPROVAL

It was moved by CM Wotton, seconded by CM Washington to:

Approve the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

SPECIAL BUSINESS

1. **Comprehensive Plan Overview and Land Use Element.** Community Development Director Emily Arteche provided an overview of the Comprehensive Plan via PowerPoint presentation. Discussion followed, and Council provided input, on each of the eight Planning Commission recommendations.

Roundtable meeting ended at 6:56 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Michael Liebetrau, Police Evidence and Records Technician; Mike Bailey, Fire Chief; Drew Bouta, Finance Director (remote); Janna Walker, Budget Manager; Danna McCall, Communication Coordinator; Emily Arteche, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; Tami Wood, Revenue Manager (remote); Patrick Fry, Project Engineer (remote); and Andy Latham, IT Support.

PLEDGE OF ALLEGIANCE**AGENDA APPROVAL**

It was moved by CM Johnson; seconded by CM Cotton to:

Approve the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**Public Hearings****Appointments**

2. **AB24-013: 2024 Council Liaison and Regional Appointments.** CM Holloway spoke to this item and reviewed his recommendations for councilmember appointments.

It was moved by CM Holloway; seconded by CM Johnson to:

Confirm Mayor Pro Tem Holloway's recommendations for 2024 Council Liaison and Regional Appointments.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

3. **AB24-029: Appointment to Arts Commission.** Mayor Ross read the summary and motion into the record.

It was moved by CM Holloway; seconded by CM Benson to:

Confirm the Mayor's recommendation to appoint Sarah Elley to the Arts Commission.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Presentations**Proclamations**

4. **AB24-024: Proclamation 24-03, Twin Peaks Day.** Mayor Ross read the summary and proclamation into the record. Dorie Ross accepted the proclamation and said a few words.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – There were no public comments.

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated January 22, 2024.
6. Approve the Claims Approval Report dated February 12, 2024.

It was moved by CM Holloway; seconded by CM Washington to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

7. **AB24-027:** Ordinance Amending SMC Chapters 5.04 and 5.08 Regarding Business Licenses and Business and Occupation Tax. Summary Introduction was read into the record by CM Holloway. This is the first reading of Ordinance No. 1288. Overview provided by Drew Bouta, Finance Director. Council comments and questions followed.

It was moved by CM Holloway; seconded by CM Christensen to:

Motion to authorize second reading and proposed adoption at the February 26, 2024, City Council meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee:

8. **AB24-021: Snoqualmie Housing Target.** CM Washington read the introduction and motion into the record. Community Development Director Emily Arteché spoke to this item. Discussion followed.

It was moved by CM Washington; seconded by CM Holloway to:

Adopt Resolution No. 1680 declaring a revised 2044 growth target for housing and requesting a King County reconciliation of the establish target.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Parks & Public Works Committee:

9. **AB24-030: 2025 Solid Waste Collection Contract.** CM Benson read the introduction and motion into the record. Interim Parks & Public Works Director Jeff Hamlin spoke to this item. Discussion followed.

It was moved by CM Benson; seconded by CM Holloway to:

Authorize staff to pursue the Request for Bid option 2 for the June 1st, 2025, Solid Waste Collection Contract.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Finance & Administration Committee: No report.

Committee of the Whole:

10. **Council Retreat Agenda Discussion.** CM Holloway opened the discussion. Council comments followed. Council is encouraged to send their ideas to the F&A Committee. Staff will send out a poll for possible dates.

REPORTS

11. Mayor's Report:

- Thank you to everyone who attended the open houses last week.
- There will be a Town Hall for the Community Center Expansion on February 28, 2024, at 7:00 pm at the Community Center.
- There will be a Parks and Open Spaces Open House on February 29, 2024, at 6:00 pm in City Council Chambers.

12. **Commission/Committee Liaison Reports:** This item was not addressed.

13. **Department Reports for January 2024.** Department reports for January 2024 are included in the agenda packet.

EXECUTIVE/CLOSED SESSION

14. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 30 minutes. Possible action will be taken following conclusion of the Closed Session.

At 8:06 pm, Council was excused to Executive Session which is expected to last until 8:35 pm.

At 8:35 pm, Council extended Executive Session to 9:00 pm.

At 9:00 pm, Council extended Executive Session to 9:15 pm.

Council returned to open session at 9:15 pm and the recording began at 9:17 pm.

It was moved by CM Johnson; seconded by CM Benson to:

Approve the Memorandum of Understanding dated February 12, 2024.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

15. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 30 minutes. Possible action will be taken following conclusion of the Executive Session.

At 9:18 pm, Council was excused into Executive Session which is expected to last until 9:50 pm.

At 9:50 pm, Council extended Executive Session to 10:00 pm.

At 10:00 pm, Council extended Executive Session to 10:10 pm.

Council returned to open session at 10:10 pm and the recording began at 10:12 pm.

ADJOURNMENT

It was moved by CM Johnson; seconded by CM Washington to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 10:13 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk