



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-099
October 28, 2024
Committee Report**

AGENDA BILL INFORMATION

TITLE:	AB24-099: 2025 North East King County Regional Public Safety Communications Agency (NORCOM) Budget Allocation	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
PROPOSED ACTION:	Adopt resolution xxx approving the City of Snoqualmie’s allocation for the 2025 NORCOM budget	

REVIEW:	Department Director	Mike Bailey	10/14/2024
	Finance	Janna Walker	10/14/2024
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Fire		
STAFF:	Mike Bailey, Fire Chief		
COMMITTEE:	Public Safety	COMMITTEE DATE: October 21, 2024	
EXHIBITS:	1. AB24-099x1 Resolution XXX 2. AB24-099x2 2025 Snoqualmie Fire 2025 Fee Memo 3. AB24-099x3 Current NORCOM Agreement		

AMOUNT OF EXPENDITURE	\$ 70,594
AMOUNT BUDGETED	\$ 9,775,859
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The NORCOM Interlocal Agreement, to which the City is a party, requires the City Council to approve the City’s allocation for NORCOM’s budget each year by resolution. The City’s allocation for 2025 is proposed as \$70,594. This amount reflects a 5.2% increase over the 2024 allocation.

BACKGROUND

The NORCOM Interlocal Agreement, to which the City is a party, was formed on November 1, 2007. Pursuant to Section 12 (c) of the NORCOM Inter-Local Agreement, each participating agency must approve their allocation for the following year. The NORCOM budget is authorized and approved by the NORCOM Governing Board, to which a city representative, currently the Fire Chief, holds a vote. The 2025 budget reflects changes for NORCOM’s services, revenue sources, and expenditures in 2025. The fee for 2025 marks a 5.2% increase from the previous year, including the usage of \$400,000 from the beginning fund balance to offset an additional increase to user fee calculations.

ANALYSIS

NORCOM provides excellent service to the Snoqualmie Fire Department in the way of emergency radio communications, and it is currently not in the Fire Department’s best interest to seek alternatives for service. As the City holds a seat on the Governing Board for NORCOM, this allows the City the opportunity to monitor costs and service levels going forward. The 2025 budget was approved by the Governing Board in August, and voted on unanimously by members, including Fire Chief Bailey who sits on the board.

BUDGET IMPACTS

Administration recommends approving the NORCOM Interlocal Agreement in the amount of \$70,594 for emergency radio communications. The City budgeted for this and other expenditures in the 2025-2026 Biennial Budget with a budget of \$9,775,859 for Fire & Emergency Management expenditures (#001). Currently, nothing has been expended for the 2025-26 biennium. With the addition of the NORCOM allocation, the remaining Biennial Budget appropriation is \$9,705,265 (please see the table below). Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget (General Fund #001) to fund the contract.

Fire & Emergency Management (#001)

	2023-2024 Biennial Budget
Beginning Budget	\$9,775,859
Expenditures	\$ -
Outstanding Contract Value	\$ -
Current Available Budget	\$9,775,859
Value of this Agreement	\$ (70,594)
Available Budget after Resolution (AB24-099)	\$9,705,265

NEXT STEPS

Approve AB24-099 2025 North East King County Regional Public Safety Communications Agency (NORCOM) Budget Approval, and forward to NORCOM

PROPOSED ACTION

Motion to adopt resolution xxx approving the City of Snoqualmie’s allocation for the 2025 NORCOM budget.