



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-062
May 28, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-062: MOU Meadowbrook Farm Docent Services	<input checked="" type="checkbox"/> Discussion Only
PROPOSED ACTION:	Approve the MOU between the Cities of North Bend and Snoqualmie and Meadowbrook Farm Preservation Association for Docent Services and authorize the Mayor to sign.	<input type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Emily Arteche	5/1/2024
	Finance	N/A	Click or tap to enter a date.
	Legal	David Linehan	5/2/2024
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche		
COMMITTEE:	Community Development	COMMITTEE DATE: May 6, 2024	
EXHIBITS:	1. MOU Meadowbrook Farm Docent Services		

AMOUNT OF EXPENDITURE	\$ Choose an item.
AMOUNT BUDGETED	\$ Choose an item.
APPROPRIATION REQUESTED	\$ TBD

SUMMARY

INTRODUCTION

The purpose of this MOU is to formalize the terms and conditions under which Meadowbrook Farm Preservation Association would provide Docent Services for Meadowbrook Farm. The full scope of services to be provided by the Association is set forth in Section 3 of the attached MOU, including such services as are described in the Association's Educational Program Plan.

LEGISLATIVE HISTORY

Resolution 1227 approving a Meadowbrook Farm Master Plan and Resolution No. 1684 approving an Interlocal Agreement Between The Cities of Snoqualmie and North Bend for the governance and management of Meadowbrook Farm.

BACKGROUND

The Cities of North Bend and Snoqualmie purchased Meadowbrook Farm property in 1994 in part with King County Conservation Futures Tax ("CFT") grant funding, grant funding from the Washington State Recreation

and Conservation Office (“RCO”), and funding from other sources. As conditions of CFT and RCO grant funding, the Cities agreed to certain restrictions on the use of the property as open space land for passive recreational uses, among other restrictions. The 1998 Meadowbrook Farm Interlocal Agreement (ILA) between the two cities and the Meadowbrook Farm Preservation Association (MFPA, which was established to support the administration and management of Farm property) governed the management of the Farm property for 25 years, but recently expired on May 4, 2023. The City Council recently approved a new ILA between the cities of Snoqualmie and North Bend for the governance and management of Meadowbrook Farm, pursuant to Resolution No. 1684.

At about that time, MFPA finalized the accounting ledger and remitted the amount of funds to the District to perform operational, maintenance, and capital project activities for the remaining portion of the 2023 year.

ANALYSIS

The proposed MOU reflects the MFPA’s role to act as docents to research, and to preserve and share the history of the Farm through educational and interpretive programming. The MFPA will continue to act as stewards of the rich Farm history, educating and engaging with the community consistent with legal restrictions on the use of the Farm and the shared objectives for the Farm set forth in the Interlocal Agreement between the Cities.

BUDGET IMPACTS

This MOU commits both Snoqualmie and North Bend to provide an annual contribution of at least \$3,000 to the MFPA to support providing the services contemplated in the MOU. Any additional funding request by the MFPA is expected to be based on planned expenditures exceeding revenues raised by other means (e.g. grants, donations) and shall be solely subject to budget approval authority of the Cities’ respective Councils.

NEXT STEPS

Move to recommend approval of MOU for Meadowbrook Farm Docent Services and authorize the Mayor to sign

PROPOSED ACTION

Recommend adoption of the MOU for Docent Services and authorize the Mayor to sign the MOU at an upcoming Council meeting.