



## CITY COUNCIL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES March 11, 2024

---

### ROUNDTABLE MEETING

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Robert Wotton, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

It was moved by CM Christensen, seconded by CM Johnson to:

**Excuse Councilmember Holloway from this evening's meeting.**

PASSED: 6-0 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

Mayor Katherine Ross was also present.

**City Staff Present:** Mike Chambless, City Administrator; Deana Dean, City Clerk; Emily Arteche, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; and Andy Latham, IT Support. Fire Chief Mike Bailey appeared at 6:38 pm.

### AGENDA APPROVAL

It was moved by CM Christensen, seconded by CM Johnson to:

**Approve the agenda.**

PASSED: 6-0 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

### SPECIAL BUSINESS

1. **Comprehensive Plan: Transportation Element.** Community Development Director Emily Arteche led the discussion by PowerPoint presentation. Topics included the process, timeline, transportation policy review summary, and next steps. The Planning Commission Recommendation with Parks & Public Works Committee Recommended Edits were reviewed with Council. Discussion followed with suggested changes being made. Due to time limits, Council will continue at recommendation #4 at the March 25, 2024, City Council Roundtable meeting.
2. **Comprehensive Plan: Capital Facilities and Utilities Element.** Due to time limits, this item will be heard at the March 25, 2024, City Council Roundtable meeting.

It was moved by CM Wotton, seconded by CM Johnson to adjourn. The roundtable meeting ended at 6:55 pm.

### REGULAR MEETING

**CALL TO ORDER:** Mayor Ross called the Regular Meeting to order 7:00 pm.

**City Council:** Councilmembers Ethan Benson, Robert Wotton, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

**City Staff:**

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Mike Bailey, Fire Chief; Brian Lynch, Police Chief; Michael Liebetrau, Police Evidence and Records Technician; Drew Bouta, Finance Director; John Cooper, Building Official; Janna Walker, Budget Manager; Danna McCall, Communication Coordinator (remote); Patrick Fry, Project Engineer (remote); Jennifer Hughes, Budget Analyst; Emily Arteche, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; Tami Wood, Revenue Manager; and Andy Latham, IT Support.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

It was moved by CM Wotton; seconded by CM Washington to:

**Approve the agenda.**

PASSED: 6-0 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS – None.**

**PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA –** There were no public comments.

**CONSENT AGENDA**

3. Approve the City Council Meeting Minutes dated February 26, 2024.
4. Approve the Claims Approval Report dated March 11, 2024.
5. **AB24-028:** Residential Sewer Connection
6. **AB24-036:** Resolution Selecting City Wide Facility Solutions of Washington, LLC for a 12-month Custodial Contract with option to renew.

It was moved by CM Wotton; seconded by CM Christensen to:

**Approve the consent agenda.**

PASSED: 6-0 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

**ORDINANCES**

7. **AB24-025:** Proposed Amendment to SMC Title 15 Building and Construction, Chapter 15.04A and 15.04B. Introduction was read into the record by CM Washington. This is the second reading of Ordinance No. 1289. Building Official John Cooper spoke to this item noting changes related to the wildland-urban interface code. Discussion followed with John Cooper and Interim City Attorney David Linehan answering Council questions.

It was moved by CM Washington; seconded by CM Christensen to:

**Adopt Ordinance No. 1289 Amending SMC Title 15 Building and Construction, Chapter 15.04A and 15.04B.**

PASSED: 5-1 (Wotton, Washington, Cotton, Christensen, Johnson) (Nay: Benson)

It was moved by CM Johnson; seconded by CM Wotton to:

**Adopt the ordinance as presented less subsections 15.04A.080 and 15.04B.050 subsection L.**

PASSED: 5-1 (Wotton, Washington, Cotton, Christensen, Johnson) (Nay: Benson)

## COMMITTEE REPORTS

**Public Safety Committee:** CM Wotton noted there was a presentation on the Peer Support Program, the committee is reviewing priorities, and an update on the proposed closure of the King County youth jail.

**Community Development Committee:**

8. **AB24-037: Draft Housing Element.** Introduction read into the record by CM Washington.

It was moved by CM Washington; seconded by CM Johnson to:

**Accept Council Roundtable edits on the Draft Housing Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.**

PASSED: 6-0 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

**Parks & Public Works Committee:** No report.

**Finance & Administration Committee:** No report.

**Committee of the Whole:**

9. Council Retreat Agenda. Council approved the agenda with a Zoom link to be added.

10. Council Open House Discussion. An update was provided by the Finance & Administration Committee members. Discussion included the date selected should be after the retreat, occur at a neutral location, the purpose is for council to be engaged with the public, and it is an opportunity for the public to be heard. Discussion followed. This item will be placed on the next Finance & Administration Committee meeting.

## REPORTS

11. Mayor's Report:

- Congratulations to the Mt Si Boys Basketball team for being the 2024 State Champions. The Mayor attended their pep rally this past week.
- The all-inclusive playground at Centennial Fields is nearing completion. There will be a soft opening in two weeks with ribbon cutting in late April or early May.
- Egg Hunt events will be on March 29<sup>th</sup> and 30<sup>th</sup>.
- Snoqualmie will be hosting the Snoqualmie Valley Government Association Meeting on March 27, 2024, at 6:30 pm.

12. Commission/Committee Liaison Reports. Updates provided by CM Wotton and CM Cotton.
13. Department Reports for February 2024 summarized by City Administrator Mike Chambless.

#### **CLOSED/EXECUTIVE SESSION**

14. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 30 minutes.
15. Executive Sessions (3) pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 45 minutes.

At 7:53 pm, Council took a 5-minute break and will reconvene in Executive/Closed Session which is expected to last until 9:15 pm.

At 9:15 pm, Council extended Executive/Closed Sessions until 9:30 pm.

#### **ADJOURNMENT**

It was moved by CM Johnson; seconded by CM Washington to:

**Adjourn the meeting.**

PASSED: 6-0 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 9:30 pm.

**CITY OF SNOQUALMIE**

---

Katherine Ross, Mayor

Attest:

---

Deana Dean, City Clerk