

SPEC Bylaws language modifications: proposed by P. Sweum

Edits for language borrowed from Bellingham Planning Commission

Yellow highlights = added text

Strike-thru (~~Strike-thru~~) = removed text

ARTICLE II – OFFICIAL MEETING PLACE

The official meeting place of the ~~Planning~~ Commission shall be in the Council Chambers of City Hall in ~~Bellingham~~ Snoqualmie, Washington; or in a predesignated City facility/meeting space; and/or by virtual attendance. All meetings shall be held ~~there~~ except on such occasions, and at such times as the Commission may, by a majority vote of those present at any regular or special meeting, otherwise direct.

ARTICLE III – MEMBERSHIP

The ~~Planning~~ Commission shall consist of ~~seven (7)~~ five (5) members appointed by the Mayor and confirmed by the City Council. The term of each member shall be 4 ~~three (3)~~ years, and no member shall serve no more than two (2) consecutive terms as Chair...

ARTICLE IV – ELECTIVE OFFICERS

1. **Officers:** Each year, the Commission shall elect a Chair and a **Vice-Chair**. In the absence of both the Chair and the **Vice-Chair**, members may, by majority vote of those present, elect a Chair *pro tem* who shall assume the duties and powers of the Chair.

[Discussion of “Co-Chair” vs “Vice-Chair” vs “Deputy Chair” in effort to clarify roles]

ARTICLE VI – TRANSACTION OF BUSINESS

1. **Quorum:** ~~Four~~ Three (3) members of the SPEC shall constitute a quorum...

2. **Attendance:** Attendance is expected of each Commission member at all regular and special meetings. In the event that a member must miss a meeting, communication with the Chair or Executive Secretary shall take place prior to the meeting. If a member is absent from four (4) or more consecutive meetings in the span of twelve (12) calendar months (regardless of meeting frequency) a recommendation for removal from the Commission may be forwarded to the Mayor.

End of document