

Council Agenda Bill

AB Number

AB25-047

Agenda Bill Information

Title*

Resolution Designating Applicant Agent for the State of Washington Flood Mitigation Assistance Program Sub-Application and Grant

Action*

Motion

Council Agenda Section

Consent Agenda

Council Meeting Date*

03/24/2025

Staff Member

Mona Davis

Department*

Community Development

Committee

Parks and Public Works

Committee Date

03/18/2025

Exhibits

Packet Attachments - if any

Draft Resolution FEMA Applicant Agent.docx

15.56KB

Designating_Applicant_Agent_2021.pdf

335.81KB

FEMA Grant Budget March 2025.pdf

87.12KB

Summary

Introduction*

Brief summary.

The purpose of this agenda bill is to obtain authorization from the Council to apply for the FEMA grant funding and authorize the Mayor to be the designating applicant agent as required by FEMA.

Proposed Motion

Move to adopt Resolution 1711 designating applicant agent for the State of Washington Flood Mitigation Assistance Program Sub-Application and Grant.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

This FEMA grant would fund projects in the city specific to FEMA's Community Rating System (CRS) outreach and continue to enhance its floodplain management program to increase education and

community outreach, stakeholder engagement, risk communication, and support hazard mitigation plan flood action items.

Analysis*

City staff are currently working with Tetra Tech to partner on completing the grant application materials, including NFIP/CRS program support and FEMA grant technical assistance. This entails three specific projects to provide community outreach, including stakeholder participation, and advancing GIS resources by developing a GIS Dashboard that is a “one-stop-shop” approach to floodplain management and provides for maintaining historical data. Additionally, this grant would provide for development of an NFIP-compliant focused substantial damage management plan that will support the duties and responsibilities of the Floodplain Administrator and Building Official, including staff training.

Upon submittal of a successful application, grants are awarded in October/November 2025. Staff would bring the awarded grant funding back to City Council for acceptance at that time. It is also anticipated that the City would contract with Tetra Tech to fulfill the grant deliverables between 2026-2029.

Budgetary Status*

This is an extra-budget expenditure.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$214,004.00	\$0.00	\$142,670.00

Budget Summary

If the City of Snoqualmie were to apply and receive the grant for which this resolution designates an applicant, the City would be committing to increased expenditures of approximately \$71,335 annually, or \$214,004 during the expected three-year period of the project, within Community Development (#001). Approximately \$53,501 of these expenditures would be reimbursed to the City annually, for a total of \$160,503 over the expected three-year period. The amount that would remain unreimbursed is approximately \$17,834 annually, or \$53,501 over the expected three-year period.

This grant and the required City contributions were not included within the 2025-26 Biennial Budget. If this resolution is approved and the grant is subsequently awarded, Administration will request a budget amendment in the amount of \$142,670, with the remaining \$71,334 in expenditures expected to be included within the 2027-28 Biennial Budget. The current General Fund (#001) 10-year forecast would show a \$53,501 decrease in ending fund balance as compared to the forecast presented in the 2025-26 Biennial Budget.

Fiscal Impact Screenshot

	Year 1	Year 2	Year 3	Combined Total
Total Project Cost	71,335	71,335	71,334	214,004
Less: Grant Reimbursement	53,501	53,501	53,501	160,503
Snoqualmie's Unreimbursed Share	17,834	17,834	17,833	53,501