



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-088
June 26, 2023
Committee Report

AGENDA BILL INFORMATION

CONTRACT TITLE:	AB23-088 Awarding contract for installation and site preparation for the Centennial Fields – Inclusive Park.	☐ Discussion Only
PROPOSED ACTION:	Move to adopt Resolution No. 1657 awarding the site preparation and installation of Centennial Fields – Inclusive Park to NewX Construction and authorize the Mayor to sign.	☒ Action Needed: ☐ Motion ☐ Ordinance ☒ Resolution

REVIEW:	Department Director	Jeff Hamlin	Click or tap to enter a date.
	Finance	Drew Bouta	6/15/2022
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works		
STAFF:	Dylan Gamble		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: June 21, 2023	
MEMBERS:	Ethan Benson	Bryan Holloway	Jo Johnson
EXHIBITS:	1. Resolution 1657 2. Bid Tabulation 3. CIP Except: Centennial Fields – Inclusive Playground		

AMOUNT OF EXPENDITURE	\$ 362,126
AMOUNT BUDGETED	\$ 876,000
APPROPRIATION REQUESTED	\$ 110,088

SUMMARY

INTRODUCTION

This agenda bill seeks approval to award the contract to NewX Inc for site preparation and installation of Play equipment at Centennial Fields - Inclusive Park.

LEGISLATIVE HISTORY

Council approved the creation of a \$976,000 Inclusive Playground at Centennial Park during the 2023-2028 Capital Improvement Plan. The entire project is scheduled to be completed in 2023. Council approved the purchase of Centennial Fields – Inclusive Park play equipment through AB23-034 in the Spring of 2023.

BACKGROUND

The All-Inclusive Playground project proposes to improve a group of 3 play areas at Centennial Fields Park, totaling 10,000 sq ft., providing facilities designed for inclusive play regardless of ability, age, or comfort-level. Improvements will provide ramps and surfacing to improve wheelchair access; play equipment for those dealing with mobility-impairments (spinal muscular atrophy, cerebral palsy); as well as “tactile” and musical play equipment for both autistic and sight-impaired youth. The improvements will be located next to Snoqualmie Elementary School (SES), housing the Special Education Team for the school district servicing over 500 elementary level students, extending potential playground benefits district-wide.

The Centennial Park Inclusive Playground improvements have received several sources of funding including King County, Recreation and Conservation Office of Washington State, and private donations coordinated by the local Kiwanis group.

ANALYSIS

Centennial Fields – Inclusive Playground site preparation and installation aspects of the playground project were bid and advertised on March 27th and April 17th and closed (Bid open) on May 4th. Two bids were received with the lowest bid was from NewX Inc for \$332,530.53. Staff determined that NewX Inc was the lowest responsible bidder. Staff recommends awarding the contract for site preparation and installation to NewX Inc.

Construction is planned for late Summer of 2023 through Fall of 2023.

BUDGET IMPACTS

Administration recommends approving a contract with NewX, Inc. in the amount of \$362,126 to prepare the site and install the All-Inclusive Playground. The City incorporated this project in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #4). The 2023-24 Amended Budget appropriates \$876,000 for this project in the Non-Utilities Capital Fund (#310). Currently \$5,833 has been spent in the current biennium and \$618,130 is encumbered for contracts within the project, leaving \$252,038 for new contracts. The NewX, Inc. contract exceeds this amount, as shown in the table below.

All-Inclusive Playground Project

	Life-of-Project Budget (Multiple Bienniums)	2023-2024 Biennial Budget
Beginning Budget	\$ 976,000	\$ 876,000
Expenditures	\$ (31,632)	\$ (5,833)
Outstanding Contract Value (Previously Approved)	\$ (618,130)	\$ (618,130)
Current Available Budget	\$ 326,238	\$ 252,038
Value of this Contract (AB23-088)	\$ (362,126)	\$ (362,126)
Available Budget after AB23-088	\$ (35,888)	\$ (110,088)

The City overestimated how much it was going to spend on the project during the 2021-2022 biennium when crafting the 2023-2028 CIP and 2023-2024 Biennial Budget. With life-of-project expenditures of \$31,632 and encumbrances of \$618,130, \$326,238 remains for any contracts, which is \$35,888 less than the NewX, Inc. contract value. This gap represents 3.7% of the total life-of-project budget. The Administration proposes truing up the appropriation from the previous biennium into the current biennium. This will mean reappropriating the unused budget of \$74,200 from the previous biennium to the current biennium. In order to make up for the \$35,888 difference gap once the true-up is complete, the Administration intends to seek

the appropriation of the City’s available cash balance within the Non-Utilities Capital Fund (#310) through a budget amendment at a later date. These two proposed changes to the 2023-24 Biennial Budget are shown in the table below.

Playground Replacement Budget

	Life-of-Project Budget <i>(Multiple Bienniums)</i>	2023-2024 Biennial Budget
Available Budget / (Shortfall) after AB23-088	\$ (35,888)	\$ (110,088)
Potential Reappropriation of Unspent 2021-22 Budget	\$ -	\$ 74,200
Potential Budget Amendment	\$ 35,888	\$ 35,888
Adjusted Availale Budget / (Shortfall)	\$ 0	\$ 0

NEXT STEPS

Following adoption of the resolution and purchase order will be executed by Landscape Structures, Inc. and the Mayor. Following approval of the purchase Parks and Public Works will work to get the construction and site preparation of Centennial Fields Inclusive Park out to bid to ensure construction in the Summer of 2023.

PROPOSED ACTION

Move to adopt Resolution No. 1657 awarding the site preparation and installation of Centennial Fields – Inclusive Park to NewX Construction and authorize the Mayor to sign.