



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-038
March 27, 2023
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB23-038: Resolution No. 1642 Awarding a Public Works Contract to PSF Mechanical, Inc for the Fire Station Mechanical Upgrades Project	☐ Discussion Only ☒ Action Needed:
PROPOSED ACTION:	Adopt Resolution No. 1642 Awarding a Public Works Contract to PSF Mechanical, Inc for the Fire Station Mechanical Upgrades Project	☐ Motion ☐ Ordinance ☒ Resolution

REVIEW:	Department Director Finance Legal City Administrator	Mike Chambless Drew Bouta Anna Astrakhan Mike Sauerwein	Click or tap to enter a date. 3/8/2023 3/8/2022 Click or tap to enter a date.
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DEPARTMENT:	Parks & Public Works		
STAFF:	Patrick Fry		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: March 21, 2023	
MEMBERS:	Ethan Benson	Bryan Holloway	Jo Johnson
EXHIBITS:	1. AB23-038x1a (Res. No. 1642) 2. AB23-038x1b (Contract) 3. AB23-038x 2 (Bid Tabs)		

AMOUNT OF EXPENDITURE	\$ 264,260
AMOUNT BUDGETED	\$ 960,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

SUMMARY STATEMENT

This Agenda Bill seeks approval to award a public works contract to PSF Mechanical, Inc. for the Fire Station Mechanical Upgrades, and authorize the mayor to sign the contract. The mechanical upgrades include the replacement of the existing boiler, replacement of the existing domestic hot water system, and addition of bay unit heaters.

BACKGROUND

The City of Snoqualmie's 2023-2028 Capital Improvement Plan (CIP) includes the Facilities Maintenance Program, which identifies the need for the replacement and installation of a new boiler at the Fire Station.

The budget allocated for the Facilities program in the 2023-2024 biennium is \$960,000. The City Hall Stairs is currently allocated to that fund for a total of \$399,990.

The Fire Station Mechanical Upgrades Project was advertised to contractors for bid on February 7th, 2023, and was closed on February 28th, 2023. A total of 3 bids were received. The low bid came from PSF Mechanical Inc. with a total of \$264,260 including tax.

Therefore, Parks and Public Works requests that the City Council adopt Resolution No. 1642, awarding a public works contract to PSF Mechanical, Inc. for the construction of the Fire Station Mechanical Upgrades Project, and authorize the mayor to sign the construction contract attached as Exhibit b to the Resolution.

BUDGET IMPACTS

Administration recommends approving a contract with PSF Mechanical in the amount of \$264,260 to commence and complete the Fire Station Mechanical Upgrades Project, which is a subproject of the larger Facilities Maintenance Program. The 2023-24 Budget appropriates \$960,000 for this and other similar work through the Facilities Maintenance Program. Currently, \$2,165 has been spent in the current biennium and \$429,508 is encumbered for contracts within the maintenance program. With the addition of the PSF Mechanical contract, the remaining Biennial Budget appropriation is \$264,067.

Facilities Maintenance Program

	2023-2024 Biennial Budget
Beginning Budget	\$ 960,000
Expenditures	\$ (2,165)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (429,508)
Current Available Budget	\$ 528,327
Value of this Contract <i>(AB23-042)</i>	\$ (264,260)
Available Budget after AB23-042	\$ 264,067

NEXT STEPS (FUTURE TASKS)

Following Council approval staff will work with the Mayor to execute the final contract agreement with PSF Mechanical. Construction of the mechanical upgrades will then commence and be completed by Fall 2023.

RECOMMENDED ACTION

Move to adopt Resolution No. 1642 Awarding a Public Works Contract to PSF Mechanical, Inc. for construction of the Fire Station Mechanical Upgrades Project and authorize the Mayor to sign.