



**BUSINESS OF THE CITY COUNCIL  
CITY OF SNOQUALMIE**

**AB25-005  
January 13, 2025  
Committee Report**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	<b>AB25-005:</b> Snoqualmie Fire Department 2025-2030 Strategic Plan	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
	<b>PROPOSED ACTION:</b> Move to approve Resolution XXX adopting the City of Snoqualmie Fire Department 2025-2030 Strategic Plan	

<b>REVIEW:</b>	Department Director	Mike Bailey	12/18/2024
	Finance	Janna Walker	12/18/2024
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

<b>DEPARTMENT:</b>	Fire		
<b>STAFF:</b>	Mike Bailey, Fire Chief		
<b>COMMITTEE:</b>	Public Safety	<b>COMMITTEE DATE:</b> January 6, 2025	
<b>EXHIBITS:</b>	1. Strategic Plan 2. Implementation Guide		

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUESTED</b>	\$ n/a

**SUMMARY**

**INTRODUCTION**

As part of the Snoqualmie Fire Department’s Accreditation process, the department must have an adopted Strategic Plan. The Center for Public Safety Technical Advisor Program (TAP) was contracted in 2024 to facilitate and construct the City of Snoqualmie Fire Department 2025-2030 Strategic Plan.

**BACKGROUND**

In order to be an accredited agency, the Snoqualmie Fire Department must have an adopted Strategic Plan spanning no more than five years. The last Strategic Plan was adopted in 2018. In 2023, the City Council voted to extend the Strategic Plan for an additional year to 2024. In 2024, the Fire Department contracted with the Center for Public Safety TAP group to facilitate and construct a new community-driven strategic plan. In July, a dedicated team of community members met and completed a survey to provide feedback and input regarding the services the department provides, and that the community prioritizes. Utilizing the data gathered from community members, department members then participated in a Center for Public Safety TAP facilitated three-day workshop to create the new Strategic Plan that is presented for approval.

**ANALYSIS**

A Strategic Plan is a plan that is often referred to as an organizational work plan. It addresses contemporary issues facing the organization, focusing the agency and its members on the essential activities which must occur during that five-year period. The 2025-2030 Strategic Plan will help provide direction for the next five years concurrent with the Fire Department's next Accreditation cycle.

**BUDGET IMPACTS**

No budget impacts anticipated.

**NEXT STEPS****PROPOSED ACTION**

Move to approve Resolution **xxx** adopting the City of Snoqualmie Fire Department 2025-2030 Strategic Plan and authorize the Mayor to sign.