



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JULY 5, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Councilmember Bryan Holloway called the meeting to order at 6:02pm.

Committee Members: Councilmembers James Mayhew and Louis Washington were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, Interim City Administrator; Danna McCall, Communications Coordinator; Emily Arteche, Community Development Director; Sarah Reeder, ERP Project Manager; Carson Hornsby, Management Analyst; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL: CM Mayhew added a discussion item to the agenda regarding financial reporting. The committee approved the agenda as amended.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. The minutes from the June 21 2023, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated July 10, 2023, was approved to move forward at the July 10, 2023, City Council consent agenda.

CM Mayhew asked multiple questions about the warrants report, which were addressed by Budget Manager Bouta. Mr. Bouta also stated he would also gather more information and report back.

AGENDA BILLS

DISCUSSION

3. Financial Reporting
CM Mayhew requested this topic be placed on the next F&A agenda for discussion of quarterly reports compliance.

CITY COUNCIL MEETING AGENDA REVIEW: The July 10, 2023, City Council Meeting Agenda was amended to remove the roundtable and then approved as amended.

ADJOURNMENT - The meeting was adjourned at 6:27pm.

Minutes taken by Danna McCall, Communications Coordinator

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Finance & Administration Committee Meeting.

DRAFT