



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-084
June 26, 2023
Committee Report

AGENDA BILL INFORMATION

TITLE:	Fire Department Strategic Plan Extension Resolution	<input checked="" type="checkbox"/> Discussion Only
PROPOSED ACTION:	Move to Adopt Resolution No. 1652 extending the Fire Department Strategic Plan for one additional year.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Mark Correira	6/12/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	6/6/2022
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Fire		
STAFF:	Mark Correira, Fire Chief		
COMMITTEE:	Public Safety	COMMITTEE DATE: June 20, 2023	
MEMBERS:	Cara Christensen	Ethan Benson	Rob Wotton
EXHIBITS:	1. AB23-083x1 FD-SP Resolution No. 1652 2. AB23-083x2 2017 Fire Department Strategic Plan 3. AB23-083x3 2023/2024 Fire Department Strat Plan Goals		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The Fire Department must maintain a strategic plan to maintain accredited status through the Center for Accreditation International / Center for Public Safety Excellence. In 2017, the Snoqualmie City Council adopted the Fire Department's five-year strategic plan by adopting Resolution 1430. The Fire Department would like to extend the 2017 Strategic Plan for one additional year to accomplish the goals that were delayed because of the global pandemic and the reassignment of staff in 2021. Resolution number 1652 extends the Fire Department Strategic plan by one year and identifies the goals to be accomplished during this time frame.

LEGISLATIVE HISTORY

AB17-143 Approve the Emergency Services Consulting International Fire Department Strategic Plan Proposal

Resolution 1430 Adopting Snoqualmie Fire Department Strategic Plan

BACKGROUND

The Fire Department became an Accredited Fire Department through the Center of Public Safety Excellence (CPSE) in 2019. Accredited status is retained for five years, and the Department is set to be reevaluated to maintain accredited status later this year. A fire department strategic plan is required to maintain accredited status.

In 2017, the City Council adopted a five-year strategic plan by adopting Resolution 1430. The Fire Department has been executing the items in the Strategic Plan through the Fire Department Work Plan and providing quarterly updates to the Snoqualmie City Council and Public Safety Committee. In 2020, the world was impacted by the global Covid 19 pandemic. In addition, in 2021, the Fire chief was reassigned to be the City's interim city administrator for ten months, and the Fire Department deputy chief was reassigned to acting fire chief. Because of this, the Fire Department did not execute all of the goals established in the Plan.

In addition, the 2023 / 2024 biennial budget has appropriated \$60,000 for a citywide strategic plan slated for 2024. Aligning the fire department's Plan with the citywide Plan is critical to seamless and effective planning.

Adopting this resolution will allow the Department to maintain its requirement of maintaining a strategic plan, allow the incomplete items to be accomplished, and allow for the alignment of the citywide and fire Department strategic plans.

ANALYSIS

The Fire Department is required to adopt and use a strategic plan to maintain accredited status. Because of execution delays caused by the global pandemic and temporary staffing adjustments, the Department is proposing to extend the most current five-year strategic plan one additional year. This will also allow the Fire Department to align with the City's Strategic plan slated for development in 2024.

Other options exist to accommodate the Fire Department's need for a strategic plan. Hiring a firm to write another multi-year plan, using existing staff to develop a new strategic plan, or abandoning accredited status are all options.

The Fire Department and Administration believe extending the plan one additional year is the best action.

BUDGET IMPACTS

Not applicable

NEXT STEPS

Adopt Resolution No. 1652 allowing for the extension of the Fire Department Strategic Plan for one additional year.

PROPOSED ACTION

Move to Adopt Resolution No. 1652 extending the Fire Department Strategic Plan for one additional year.