



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-047
April 10, 2023
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB23-047: Resolution No. 1644 Selecting Driftmier Architects for the Design of the City Hall Air Conditioning Upgrade Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Adopt Resolution No. 1644 Selecting Driftmier Architects for the Design of the City Hall Air Conditioning Upgrade Project	<input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

DEPARTMENT:	Parks & Public Works		
STAFF:	Patrick Fry, Project Engineer		
COMMITTEE:	Parks & Public Works	Committee Date: April 4 th , 2023	
COUNCIL LIAISON:	Ethan Benson	Bryan Holloway	Jo Johnson
EXHIBITS:	1. AB23-047x1a (Res. No. 1644) 2. AB23-047x1b (Contract) 3. AB23-047x2 (Scope of Work) 4. AB23-047x3 (Compensation) 5. AB23-047x4 (CIP Excerpts)		

AMOUNT OF EXPENDITURE	\$ 77,670
AMOUNT BUDGETED	\$ 960,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

SUMMARY STATEMENT

This Agenda Bill seeks approval to select Driftmier Architects for the Design of the City Hall Air Conditioning Project and authorize the mayor to sign the Services Agreement. The City selected Driftmier Architects off of the MRSC Consultant Roster and reviewing qualifications and Parks & Public Works determined Driftmier to be the most qualified Architect for the work. The Air Conditioning Upgrade Project will assess the cooling requirements of City Hall and determine the most cost effective and efficient way to cool City Hall during the Summer months, while taking advantage of the passive cooling mechanisms already in place. An electrical panel load assessment is also included to determine the capacity of the existing electrical panel and if an upgrade to the electrical service will be required.

BACKGROUND

City Hall was designed and constructed to be a passive cooling building, where minimal amounts of mechanical cooling would be used and natural systems would be utilized to condition the work space limiting the carbon footprint of Snoqualmie City Hall. The system has not been able to keep up with the cooling demand due to the trend of hotter summers. With City Hall regularly reaching temperatures of 80 degrees Fahrenheit staff prefer to not work in the building during the Summer Months. Air Conditioning would create a safer work environment within City Hall.

BUDGET IMPACTS

Administration recommends approving a contract with Driftmier Architects in the amount of \$77,670 to perform design services for the City Hall Air Conditioning Upgrade project, which is a subproject of the larger Facilities Maintenance Program and is incorporated in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #5). The 2023-24 Budget appropriates \$960,000 for this and other similar work through the Facilities Maintenance Program. Currently, \$12,266 has been spent in the current biennium and \$696,720 is encumbered for contracts within the maintenance program. With the addition of the Driftmier Architects contract, the remaining Biennial Budget appropriation is \$173,344. Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Non-Utilities Capital Fund #310) to fund the contract.

Facilities Maintenance Program

	2023-2024 Biennial Budget	
Beginning Budget	\$	960,000
Expenditures	\$	(12,266)
Outstanding Contract Value <i>(Previously Approved)</i>	\$	(696,720)
Current Available Budget	\$	251,014
Value of this Contract <i>(AB23-047)</i>	\$	(77,670)
Available Budget after AB23-047	\$	173,344

RECOMMENDED ACTION

Move to adopt Resolution No. 1644 Selecting Driftmier Architects for the Design of the City Hall Air Conditioning Upgrade Project and authorize the Mayor to sign.