



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-025
February 13, 2023
Appointment

AGENDA BILL INFORMATION

TITLE:	AB23-025: Council Retreat Agenda	☐ Discussion Only
PROPOSED ACTIONS:	Review and discussion.	☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Choose an item.	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	

DEPARTMENT:	City Council		
STAFF:	Deana Dean, City Clerk		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: February 7, 2023	
MEMBERS:	Bryan Holloway	James Mayhew	Rob Wotton
EXHIBITS:	1. Retreat Overview		

AMOUNT OF EXPENDITURE	\$ 22,500
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

At the January 9, 2023 Council meeting, councilmember volunteers were identified for retreat planning. Subsequent meetings were held with Una McAlinden of Creative Strategy Solutions. Based on those discussions, a retreat overview was developed by Creative Strategy Solutions and is attached.

In terms of location for an off-site venue and catering, staff considered different options and are proposing The Club at Snoqualmie Ridge due to their full range of services including room rental, large screen television for video conference, and on-site food and beverage service.

Costs for the two full day retreat include \$15,000 for facilitation with Creative Strategy Solutions and an estimated \$7,500 for room rental and food and beverage service for two days at the venue.

PROPOSED ACTION

MOVE to approve the March 24-25, 2023, Council Retreat overview and authorize staff to enter into an agreement with The Club at Snoqualmie Ridge.