



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-024
February 13, 2023
Appointment

AGENDA BILL INFORMATION

TITLE:	AB23-024: City Council Appointment and Timeline	☐ Discussion Only
PROPOSED ACTIONS:	Move to approve timeline proposal [choose A or B] and authorize staff to proceed with notice of vacancy. MOVE to appoint [Name] to fill vacant Position No. 5 on the Snoqualmie City Council.	☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Choose an item.	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	2/1/2023

DEPARTMENT:	City Council		
STAFF:	Deana Dean, City Clerk		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: February 7, 2023	
MEMBERS:	Bryan Holloway	James Mayhew	Rob Wotton
EXHIBITS:	1. Application for Appointment		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

On January 31, 2023, Councilmember Matthew Laase resigned his seat on the Snoqualmie City Council. Position No. 5's term expires December 31, 2025. Council Position No. 5 will appear in this year's general election for a 2-year unexpired term. Whoever is elected in the general will serve the remaining portion of the current term, and the office remains scheduled for election in 2025.

Whoever is appointed will serve until the November 2023 general election is confirmed. If whoever is appointed would like to serve the 2-year unexpired term, they will need to submit a declaration of candidacy during Candidate Filing Week (May 15-19, 2023).

LEGISLATIVE HISTORY

Council has 90 days to fill the vacant council seat.

BACKGROUND

Staff has reviewed Council's meeting schedule, factoring in the upcoming two-day Council Retreat. Staff makes two timeline proposals for Council's consideration:

Proposal A):	February 14, 2023	Notice of Vacancy – posted across various mediums
	March 14, 2023	Applications due to City Clerk by 5:00 pm
	March 27, 2023	Candidate Interviews at Regular Council meeting (no additional new business)
	April 10, 2023	Council Vote/Swearing In of new Councilmember
Proposal B):	February 14, 2023	Notice of Vacancy – posted across various mediums
	February 28, 2023	Applications due to City Clerk by 5:00 pm
	March 8, 2023	Candidate Interviews at Special Council meeting
	March 13, 2023	Council Vote/Swearing In of new Councilmember

PROPOSED ACTION

For February 13, 2023 Council Meeting:

MOVE to approve timeline proposal [choose A or B] and authorize staff to proceed with notice of vacancy.

For Council Vote/Swearing In Meeting:

MOVE to appoint [Name] to fill vacant Position No. 5 on the Snoqualmie City Council.