



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-066
June 10, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-066: Amendment No.2 to the Consultant Services Agreement with Otak for Design of Kimball Creek Bridges Restoration Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
PROPOSED ACTION:	Approve Amendment to the Consultant Services Agreement with Otak for Design of Kimball Creek Bridges Restoration Project	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	5/23/2024
	Finance	Janna Walker	5/22/2024
	Legal	David Linehan	5/21/2024
	City Administrator	Mike Chambless	5/28/2024

DEPARTMENT:	Parks & Public Works		
	STAFF: Hind Ahmed		
	COMMITTEE: Parks & Public Works		COMMITTEE DATE: June 4, 2024
	EXHIBITS: 1. Amendment No.2 2. Exhibit BB (scope &fees) 3. Agreement 4. Amendment No.1 5. Contract Cover Sheet (incomplete) 6. CIP Sheet		

AMOUNT OF EXPENDITURE	\$ \$158,606
AMOUNT BUDGETED	\$ 1,318,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

This agenda bill seeks to amend the existing services agreement with Otak Inc. for the Kimball Creek Bridges Restoration Project to include engineering services and support during construction. Otak's original scope included construction phase services, and this amendment is to add additional scope to construction phase services.

LEGISLATIVE HISTORY

The original contract with Otak Inc. was approved by the Council on September 30, 2022, under AB22-127, to complete the design for the Kimball Creek Bridges Restoration project. On July 07, 2023, the city entered into

Amendment No. 1 to the services agreement, which added the development of hydrologic and hydraulic models for the two Kimball Creek bridges to the scope.

BACKGROUND

In 2021, King County conducted inspections of the two Kimball Creek bridges, 1314B and 1314C, which indicated that the bridge structures have deteriorated and are now at a level of structural deficiency requiring repairs to prevent imminent failure within the next few years. Public Works contracted with Otak to perform an assessment on the bridges to review alternatives for replacement or repair, based on assessment Memorandum and funding options. The City has opted to move forward with bridge repairs and has initiated the design phase for Kimball creek Bridges Restoration Project.

The design phase of the Kimball Creek Bridge Restoration Project has been completed, and the project was posted for bidding on April 23, 2024. Bid results are expected on May 14, 2024. Following the award, construction is anticipated to commence in July 2024.

ANALYSIS

As the project progresses into the construction phase, there is a need for additional construction management services and support. Public work staff recommends expanding the scope of Otak Task #9, Service during Construction, for the Kimball Creek Bridges Restoration Project, as Otak is qualified and equipped with the necessary resources and capabilities for both specialized and generalized inspection.

The expanded scope will include site observations, specialized inspections alongside general inspections, review of construction submittals, responding to field questions and requests for information (RFIs), attending on-site project meetings, managing changes, processing contractor payments, and other related construction management services.

BUDGET IMPACTS

Administration recommends approving an amendment to the contract with Otak Inc. in the amount of \$158,606 to include engineering services and to add additional scope to construction phase services. This project is incorporated in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #6) with a life-of-project budget of \$1,571,349. The 2023-24 Amended Budget appropriates \$1,318,000 for this project within the Non-Utilities Capital (#310) fund. In the current biennium, \$220,059 has been spent and \$53,671 has been encumbered for contracts within the Kimball Creek Bridges Restoration Project. With the addition of the Otak amendment, the project has appropriation of \$885,664 remaining within the biennial budget, as shown in the table below.

Kimball Creek Bridges Restoration Project (#310)

	Life-of-Project Budget <i>(Multiple Bienniums)</i>	2023-2024 Amended Biennial Budget
Beginning Budget	\$ 1,571,349	\$ 1,318,000
Expenditures	\$ (256,612)	\$ (220,059)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (53,671)	\$ (53,671)
Current Available Budget	\$ 1,261,066	\$ 1,044,270
Value of this Contract <i>(AB24-066)</i>	\$ (158,606)	\$ (158,606)
Available Budget after AB24-066	\$ 1,102,460	\$ 885,664

However, the Kimball Creek Restoration Project requires another contract, addressed in AB24-069. This construction contract with Massana Construction Inc. for \$1,179,828 results in a budgetary shortfall of \$294,164 for the 2023-24 biennial budget, as shown below:

Kimball Creek Bridges Restoration Project (#310)

	Life-of-Project Budget <i>(Multiple Bienniums)</i>	2023-2024 Amended Biennial Budget
Beginning Budget	\$ 1,571,349	\$ 1,318,000
Expenditures	\$ (256,612)	\$ (220,059)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (53,671)	\$ (53,671)
Current Available Budget	\$ 1,261,066	\$ 1,044,270
Value of this Contract <i>(AB24-066)</i>	\$ (158,606)	\$ (158,606)
Value of Companion Contract <i>(AB24-069)</i>	\$ (1,179,828)	\$ (1,179,828)
Available Budget after AB24-066 and AB24-069	\$ (77,368)	\$ (294,164)

To account for this shortfall, Administration proposes utilizing \$294,164 in funds from the Meadowbrook Bridge Restoration Project. The Meadowbrook Bridge Restoration Project, with a remaining 2023-24 biennial budgetary appropriation of \$1,458,830, has been delayed into the 2025-26 biennium, as illustrated in the currently proposed 2025-2030 Capital Improvement Plan (CIP). Utilizing Meadowbrook Bridge Restoration Project funds would not require a budgetary amendment. However, it will require adjustments within the currently proposed 2025-2030 CIP, as less funds will be available in the opening balance of the Non-Utilities Capital Fund (#310). Administration can select from a range of options to cover this decrease in fund balance.

NEXT STEPS

Following Council approval staff will work with the Mayor to execute amended agreement with Otak. The construction of Kimball creek restoration project is expected to start late July 2024

PROPOSED ACTION

Move to approve Amendment No.2 to the Consultant Services Agreement with Otak and authorize the Mayor to sign.