

Council Agenda Bill

AB Number

AB25-111

Agenda Bill Information

Title*

Amendment of Class IV Work Crew Master Agreement with Department of Corrections

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

11/24/2025

Staff Member

Philip Bennett

Department*

Public Works

Committee

Parks and Public Works

Committee Date

11/18/2025

Exhibits

Packet Attachments - if any

Class IV Work Crew Master Agreement Signed 8_24_2022.pdf	1,022.74KB
Class IV Work Crew Master Agreement Amendment 10-23-2025.pdf	130.37KB
Work Accomplished by Department of Corrections 5-1 to 9-30-2025.pdf	135.76KB
Resolution - Amendment of Class IV Work Crew Master Agreement with Department of Corrections.docx	22.12KB

Summary

Introduction*

Brief summary.

In August 2022, The City of Snoqualmie approved an agreement with the Department of Corrections for work crew services to support City stormwater/urban forestry operations. This agreement expires on December 31st, 2025. This amendment extends the existing agreement until June 30th, 2028 with minimal changes.

Proposed Motion

Move to adopt Resolution 1736 approving the Amendment No. 1 to the Class IV Master Work Agreement with Department of Corrections

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

The City has relied on Department of Corrections work crews to maintain stormwater ponds, stormwater facilities, roadside vegetation and trails since 2012. The crews provide the City with inexpensive semi-skilled labor to accomplish arduous maintenance tasks. The main task that crews perform is vegetation maintenance and fence repair at our 45 storm ponds. This maintenance is extensive and is a requirement of the City's MS4 Stormwater Permit administered through Washington State Department of Ecology. The existing contract was approved [7-25-2022 City Council Meeting](#). Since contract execution, Department of Corrections work crews have performed thousands of hours of maintenance for the City.

Analysis*

This agreement enables continued maintenance of our stormwater ponds & facilities, trails, and roadside vegetation. From May-September 2025, the DOC completed approximately 860 hours of work at a cost of \$5.23 an hour. This contract amendment extends the term of the existing agreement until June 30th, 2028, and updates points of contact for both the City and the Department of Corrections.

Budgetary Status*

Funds have already been authorized in the current biennial budget.

Budget Summary

The amendment to the Washington State Department of Corrections agreement does not establish a required minimum payment, nor does it alter the cost arrangement established between the City and the DOC. As part of the 2025-2026 Biennial Budget, the City appropriated 2,546,682 for services within the Stormwater Operations Fund (#403). With \$926,743 currently expended and \$213,253 in outstanding contracts, \$1,406,686 remains for this and other service expenditures (see the table below or on the following page).

Historically, the City has spent \$5,402 in 2023, \$10,829 in 2024 and \$7,074 in 2025 for services related to this agreement. It appears that sufficient appropriation remains to fund expenditures related to the DOC agreement.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
	\$2,546,682.00	\$0.00

Fiscal Impact Screenshot

Stormwater Operations Services (#403)

2025-26 Biennial Budget	
Beginning Budget	\$ 2,546,682
Expenditures	\$ (926,743)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (213,253)
Current Available Budget	\$ 1,406,686