



## **SUSTAINABILITY COMMITTEE MEETING MINUTES**

**July 28, 2026 at 2:30 PM**

**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

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### **Call to Order**

Chair Christine Moon called the meeting of the Sandpoint Sustainability Committee to order at 2:30pm on Tuesday, July 28, 2026, in Council Chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### **Roll Call**

#### **PRESENT**

Christine Moon, Chair  
Diana Duke  
Makayla Sundquist  
John Monks  
Mary Wilkosz

#### **ABSENT**

Nicholas Belfry

Also present were City Council liaison Pam Duquette, staff liaison Rachel McKinley, Community Planning & Development Director Jason Welker, and board clerk Mandy Brown.

### **General Announcements/Comments**

Chair Moon announced the appointment of Nicholas Belfry to the Sandpoint Sustainability Committee.

### **Meeting Minutes Approval**

#### **1. Approval of the Minutes from the Committee's June 23, 2026, Meeting**

The minutes from the Committee's May 26, 2026, meeting were approved as presented.

Motion made by Diana Duke, Seconded by John Monks.

Voting Yea: Chair Moon, Committee Member Duke, Committee Member Sundquist, Committee Member Monks, and Committee Member Wilkosz.

### **Old/Unfinished Business**

#### **2. Discussion - City's Pesticide/Herbicide Policy**

Community Planning & Development Director Jason Welker presented the draft City Pesticide/Herbicide Policy and requested committee feedback prior to forwarding the policy to City Council. The committee discussed the policy's purpose, appropriate uses of herbicides and pesticides, opportunities to incorporate integrated pest management practices, staff training, applicator licensing, education, and clarification of policy language. Bonner County Noxious Weed Director Chase Youngdahl provided technical expertise regarding noxious weeds, herbicide application, and Idaho regulations. Staff will revise the policy incorporating committee comments and return an updated draft for further committee review.

### **3. Report - 2026 Sustainability Committee Goal #3**

The committee continued development of a process for evaluating projects referred by City Council through a sustainability lens. Members shared research on sustainability programs and advisory committees in other communities, discussed best practices, and emphasized the importance of developing a consistent review process while continuing outreach to comparable municipalities.

#### **New Business**

### **4. Report - RV Park & City Beach Parking Project Subcommittee by Christine Moon**

Community Planning & Development Director Jason Welker provided an update on the RV Park and City Beach Parking Project, including the formation of the advisory subcommittee, recent public outreach efforts, consultant selection, and preliminary design concepts. The committee discussed opportunities for continued participation as the project advances through the design process.

#### **Committee Roundtable**

#### **Adjourn**

With no further business on the agenda, the meeting was adjourned at 4:00 pm.

The foregoing minutes, prepared by the Board Clerk, were approved by the Committee during their meeting on \_\_\_\_\_, 2026.

\_\_\_\_\_  
Christine Moon, Board Chair

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Attest: Mandy Brown, Board Clerk