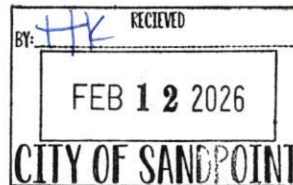


SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 2/12/2026

Date of meeting 2/18/2026

(City Council meetings are held the 1st and 3rd Wednesday of each month.)



Name of Citizen, Organization, Elected Official, or Department Head making request:

Deb Ruehke Deb Ruehke

Address:

Phone number and email address:

Authorized by: JOEL A. SPURD

name of City official

City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

\*Subject: Communication Agenda & Administrative Policy

Summary of what is being requested: Direct staff to refine communication and agenda policies and bring back for adoption. (Staff being legal counsel & other supporting staff)

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes or No [ ] [X] If yes, in what way?

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: Have they been contacted? Yes or No [X]

3. Is there a need for a general public information or public involvement plan? Yes or No [ ] [X] If yes, please specify and suggest a method to accomplish the plan:

4. Is an enforcement plan needed? Yes or No [ ] [X] Additional funds needed? Yes or No [ ] [X]

5. Have all the affected departments been informed about this agenda item? Yes or No [ ] [X]

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

\*City Staff, please check one box: Consent [ ] Old Business [ ] New Business [X] Other/Unknown [ ]