



SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 2/11/2026

Date of meeting 2/18/2026

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Joe Tate

Address:

Phone number and email address:

Authorized by: Deb Ruchle

name of City official

Deb Ruchle

City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

*Subject: Sandpoint City Code 9-1-3 and Title 9, Chapter 4

Summary of what is being requested:

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes or No

Yes [] No [x]

If yes, in what way?

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?

Yes or No

3. Is there a need for a general public information or public involvement plan? Yes or No

Yes [] No [x]

If yes, please specify and suggest a method to accomplish the plan:

4. Is an enforcement plan needed? Yes or No Additional funds needed? Yes or No

Yes [] No [x]

Yes [] No [x]

5. Have all the affected departments been informed about this agenda item? Yes or No

Yes [] No [x]

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

*City Staff, please check one box: Consent [] Old Business [] New Business [x] Other/Unknown []