



## **AGENDA REPORT**

### **City Council Meeting**

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**TODAY'S DATE:** February 6, 2026

**MEETING DATE:** February 18, 2026

**TO:** City Council

**FROM:** Cheryl Hughes, Central Services Director

**SUBJECT:** Approving Purchase Order 26-1752 to Pierce Auto for City Hall Vehicle

#### **DESCRIPTION/BACKGROUND:**

On December 18, 2025, the City Hall vehicle, 2020 Chevrolet Equinox, was involved in an accident, which resulted in a total loss of the vehicle. After the City's \$1,500 deductible, the City received from ICRMP \$17,483 for the vehicle's value. This vehicle needs to be replaced, as it provides a vehicle for City administration-related business and is occasionally used by other Departments as well for transportation to meetings or conferences, and at times for operational transportation needs. The City reached out to 7 local/regional dealers and received quotes on both new and used vehicles. Pierce Auto provided the best option and value for a 2026 Jeep Compass for \$28,485.00, which includes a \$4,000 rebate.

This amount is within Mayor signature authority, however, the City has purchased multiple vehicles from Pierce Auto and the combined amount requires Council approval for all future purchases to Pierce Auto during FY26.

#### **STAFF RECOMMENDATION:**

Staff recommends City Council consider approving PO 26-1752 to Pierce Auto for the purchase of a 2026 Jeep Compass for the City Hall Administration vehicle replacement in the amount of \$28,485.00.

#### **ACTION:**

City Council to approve PO 26-1752 to Pierce Auto for the purchase of 2026 Jeep Compass for the City Hall Administration vehicle replacement in the amount of \$28,485.

**WILL THERE BE ANY FINANCIAL IMPACT? Yes HAS THIS ITEM BEEN BUDGETED? Yes – \$45,000 was approved in FY26 budget for a Central Services vehicle for field operations. \$10,517 is being utilized from the \$45,000 approved in budget for the replacement of the City Hall vehicle.**

#### **ATTACHMENTS:**

- Proposed Resolution

- PO 26-1752 – Pierce Auto
- Pierce Auto Purchase Agreement – 2026 Jeep Compass