



PLANNING AND ZONING COMMISSION MEETING MINUTES

May 6, 2025 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order, Roll Call and Pledge of Allegiance

Chairman Mose Dunkel called the meeting of the Sandpoint Planning and Zoning Commission to order at 5:30 p.m. on Tuesday, May 6, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

PRESENT

Commissioner Mose Dunkel, Chair
Commissioner Wayne Benner, Vice Chair
Commissioner Grant Simmons
Commissioner Ivan Rimar
Commissioner Scott Torpie
Commissioner Reid Weber
Commissioner William Mitchell

Chairman Dunkel led all present in the Pledge of Allegiance.

Announcements

Chairman Dunkel announced that the agenda was initially posted reflecting a public hearing on City-initiated proposed amendments to Sandpoint City Code sections 10-2-3-D and 7-3-10-H, related to the timing of infrastructure requirements for short plats. It was discovered that this hearing was actually scheduled and noticed for the Commission's next regular meeting on May 20, so it was removed from the agenda. Because an amendment was made and posted less than 48 hours prior to the meeting, the amended agenda could not become effective until the Commission voted to accept it. Commissioner Benner made a motion to accept the amendment and proceed with the amended agenda reflecting the removal of the public hearing, which was seconded and then approved unanimously by the Commission.

No additional announcements or reports from the Commissioners.

Consent Calendar

The Consent Calendar was **approved** by unanimous vote as noted below.

Motion made by Commissioner Benner, Seconded by Commissioner Mitchell

Voting Yea: Commissioner Rimar, Commissioner Simmons, Commissioner Dunkel,
Commissioner Weber, Commissioner Torpie, Commissioner Benner, Commissioner Mitchell

1. The minutes from the Commission's April 15, 2025, meeting were approved as presented.
2. The comments from the City to Bonner County regarding the Deerfield Subdivision Application were approved as presented.

Matters from the Public/General Public Comments

Chairman Dunkel recited the rules and procedure for general public comment, followed by an opportunity for comments from the public regarding Consent Calendar and Old/New Business items on the agenda and other topics relevant to the business of the City of Sandpoint. Information only; no Commission action.

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Public Hearing

3. The Public Hearing was removed from the agenda, as noted above. It is scheduled for May 20, 2025, as noticed.

Old Business

4. City Planner Bill Dean and Community Planning and Development Director Jason Welker provided an update on the City's proposed parking management plan and fielded questions from Commissioners. Information only; no Commission action.

Matters from City Staff

City Planner Bill Dean made Commissioners aware of an email phishing scam targeting local land-use projects and applicants.

Commissioner Roundtable

The Commissioners had no roundtable topics for discussion.

Executive Session

5. Motion to convene in executive session pursuant to Idaho Code § 74-206(1)(f) to communicate with legal counsel to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Motion made by Commissioner Rimar, Seconded by Commissioner Benner.

Voting Yea: Commissioner Mitchell, Commissioner Torpie, Commissioner Benner, Commissioner Simmons, Commissioner Rimar, Commissioner Weber, Commissioner Dunkel.

Chairman Dunkel asked those not participating in the executive session to please exit the room and announced that the meeting recording and remote online attendance would end.

6. The executive session was held. No final action was taken, and no final decisions were made during the session.

Reconvene and Adjourn

Following conclusion of the executive session, the meeting was reconvened then immediately adjourned at 8:52 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the Deputy City Clerk, were approved by the Commission during their meeting held _____, 2025.

Mose Dunkel, Chair

Attest: Hayley Keys, Deputy City Clerk

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