

No: 25-  
Date: February 19, 2025

RESOLUTION  
OF THE CITY COUNCIL  
CITY OF SANDPOINT

**TITLE: ACCEPTING THE PRELIMINARY DESIGN FOR REHABILITATION OF THE DOWNTOWN PARKING LOT AND AUTHORIZING STAFF TO TRANSITION THE PROJECT TO THE FINAL DESIGN STAGE AND ADVERTISE FOR BIDS**

WHEREAS: The asphalt in the City-owned downtown parking lot is failing, with potholes and tripping hazards, along with poor lighting in the lot, resulting in a safety risk for pedestrians and challenging maintenance and snow removal conditions for City staff;

WHEREAS: Due to these conditions and the fact that nearly all of the lot's current 121 parking spaces are smaller than the size required by City Code, City staff recommends rehabilitation of the parking lot, funded by the Sandpoint Urban Renewal Agency, to include asphalt replacement, stormwater improvements, Dark Sky compliant parking lot illumination, and pavement markings to create approximately 128 total spaces, to include compact and ADA accessible spaces, with a layout designed by the City Engineer to improve efficiency, traffic flow, snow plow operations, and safety;

WHEREAS: The redesign includes removal of the Oak Street and Church Street access, replaced with sidewalk to match the surrounding conditions, and a new access point off Third Avenue, allowing for safer lot entry/exit and accommodating a potential future paid-access parking system that is intended to be installed after completion of this portion of the project; and

WHEREAS: The project schedule will begin with public communication to the downtown business owners and residents, then bid advertisement and opening next month in March, Council's award of construction contract in early April, and final completion at the beginning of May, prior to the "Lost in the 50s" event held downtown in the middle of May.

NOW, THEREFORE, BE IT RESOLVED THAT: The 2025 City Parking Lot Improvements preliminary design, a copy of which is attached hereto and made a part hereof as if fully incorporated herein, is hereby accepted and approved.

BE IT FURTHER RESOLVED THAT: Staff is hereby authorized to transition the project to the final design stage and advertise for bids.

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Jeremy Grimm, Mayor

ATTEST:

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Melissa Ward, City Clerk