

SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 21 / 25

Date of meeting 10 / 22 / 25

(City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Kyle Schreiber, City Council

*Kyle Schreiber*

Address: \_\_\_\_\_

Phone number and email address: kschreiber@sandpointidaho.gov

Authorized by: \_\_\_\_\_

*D. Ruchle*  
name of City official

*Deb Ruchle*  
City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

\*Subject: Release of 3rd-party legal opinion [ACTION ITEM]

Summary of what is being requested: Council to vote to approve the public release of the 3rd-party legal opinion regarding the expiration of Lake City Law's legal services agreement.

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city?  Yes  No

If yes, in what way? \_\_\_\_\_

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?  
Yes or No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is there a need for a general public information or public involvement plan? Yes or No  
If yes, please specify and suggest a method to accomplish the plan:  Yes  No

\_\_\_\_\_  
\_\_\_\_\_

4. Is an enforcement plan needed? Yes or No  Yes  No Additional funds needed? Yes or No  Yes  No

5. Have all the affected departments been informed about this agenda item? Yes or No  Yes  No

**This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.**

**ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM**

\*City Staff, please check one box: Consent  Old Business  New Business  Other/Unknown

October 21, 2025

The undersigned Sandpoint City Councilmembers hereby call for a Special Meeting of City Council to be held on October 22, 2025 at 5:30pm at Sandpoint City Hall, 1123 Lake St, Sandpoint, Idaho. The object of this meeting is to approve the release of the third-party legal opinion regarding the expiration of Lake City Law's legal services agreement, and to convene executive session pursuant to Idaho Code 74-206(1)(b)&(f).

Name Deb Ruehle Signature D. Ruehle

Name Justin Dick Signature J. Dick

Name Kyle Schreiber Signature Kyle Schreiber

Name Pam Duguetto Signature Pam Duguetto