

No: 26-
Date: May 6, 2026

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: AGREEMENT WITH HMM ENGINEERING FOR THE CITY BEACH RV PARK REDEVELOPMENT AND PARKING LOT DESIGN PROJECTS (AGREEMENT A26-5200-17)

WHEREAS: The City of Sandpoint owns and operates City Beach Park, a heavily utilized waterfront facility serving residents and visitors;

WHEREAS: The City has secured a grant in the amount of \$950,000 from the Idaho Department of Parks and Recreation RV Fund, with a required City match of \$50,000, to support redevelopment of the City Beach RV Park;

WHEREAS: The City desires to modernize and improve the RV park and related infrastructure to enhance functionality, safety, and long-term sustainability;

WHEREAS: The City has negotiated a professional services agreement with HMM Engineering for design and engineering services associated with the City Beach RV Park Redevelopment Project and the City Beach Parking Lot and boat launch improvement project;

WHEREAS: The scope of services includes project management, concept development, survey and geotechnical investigation, community engagement, floodplain permitting, and full design of the RV campground through preparation of plans, specifications, and cost estimates;

WHEREAS: The agreement also includes development of a preferred concept and approximately thirty-five percent (35%) preliminary design for future improvements to the City Beach parking lot and boat launch area;

WHEREAS: Upon completion of the work, the City will have a fully bid-ready project for the RV park and a 35% design suitable for supporting future grant applications for the parking lot improvements;

WHEREAS: The contract is structured to support both immediate implementation of the RV park project, with anticipated construction beginning in late 2026 and completion in summer 2027, and long-term planning for additional site improvements;

WHEREAS: The total contract amount is \$273,000 on a time-and-materials, not-to-exceed basis, with approximately \$167,500 allocated to RV park design and \$105,500 allocated to parking lot design;

WHEREAS: Approximately ninety-five percent (95%) of eligible RV park costs are reimbursable through the Idaho Department of Parks and Recreation RV Fund grant, with remaining costs funded through the City's Parks Capital Improvement Fund; and

WHEREAS: Approval of the agreement will initiate a coordinated, multi-phase effort to improve City Beach Park, addressing infrastructure needs including traffic circulation, parking efficiency, boat launch access, stormwater management, landscaping, lighting, and multimodal connectivity;

NOW, THEREFORE, BE IT RESOLVED THAT: The City Council hereby approves The Professional Services Agreement (A26-5200-17) with HMM Engineering in an amount not to exceed \$273,000 for design and engineering services associated with the City Beach RV Park Redevelopment and City Beach Parking Lot Improvement projects.

BE IT FURTHER RESOLVED THAT: The Mayor or his designee is hereby authorized, on behalf of the City, to execute this agreement.

Jeremy Grimm, Mayor

ATTEST:

Meri Jane Bohn, City Clerk