



AGENDA REPORT

City Council Meeting

TODAY'S DATE: April 20, 2026

MEETING DATE: May 6, 2026

TO: Mayor & City Council

FROM: Sarah Lynds, Finance Director

SUBJECT: Report: FY 2026 2nd Quarter Financial and Capital Report (for information only)

DESCRIPTION/BACKGROUND:

Idaho Statute 50-1011 requires the Treasurer to publish quarterly financial statements on the City's website.

The quarterly report is required to show specific information.

- 1.) A full statement for each fund reflecting year to date
- 2.) The balances of the debits and credits belonging to each category:
 - a. Salaries
 - b. Maintenance and Operations
 - c. Capital Outlay
- 3.) A percentage comparison to the original appropriation.

REPORT REVIEW:

To highlight a few areas of the quarterly report - the fiscal year is 50% complete as of March 31, 2025. The construction season is not underway with the exception of a few isolated projects and so the funds/budgets associated with these expenditures are showing low budget to actuals. This is expected and normal at this time of the year.

EXPENSES:

The General Fund is 27.48% expended as a whole, but a closer look at separate categories reflects 40.85% in personnel services, 29.84% in maintenance & operations and 6.33% in capital outlay.

Garbage, Water and Wastewater funds are at 49.52%/24.66%/18.35% budget to actual for total expenditures. Water and Wastewater salaries and benefits are 34.12% and 40.69% budget to actual. Water and Wastewater capital outlay expenditures are at 13.74% and 7.75% with the majority of expenditures expected to come in the 4th quarter of the fiscal year. All of these percentages are in line with prior year trends of budget to actual expenditures. Financial trending budget to actual graphs can be found on the City's Financial Transparency page.

REVENUES:

The construction season normally begins towards the end of the 3rd quarter of the fiscal year with the majority of the projects occurring in the 4th quarter. Capital outlay budget to actual expended percentages reflect a low completion status at the end of the 2nd quarter. Several of the FY 2026 capital projects are being funded with beginning cash fund balances, this is reflective in the revenue account called 'Other Financing Sources' in the applicable funds.

Revenues for the General Fund are 32.27% budget to actual. Revenues include \$2,617,809 of beginning cash and \$1,000,000 grant revenue place holder, after removing this from the calculation the General Fund revenue budget to actual is 38.68%. The Cities' largest single source of General Fund revenue, property taxes, is at 62.19% received. Property taxes are received monthly with the largest remittance in January (2nd Quarter) and the second largest in July (4th quarter).

State and Local Government Shared Revenues (24.51% and 62.32%) are received quarterly (January, April, July and the final quarter in October).

Water and Wastewater fund revenue overall is 21.95%/33.66% budget to actual. Water includes \$5,277,732 of beginning cash, after removing this from the calculation the budget to actual is 41.4%. Wastewater includes \$4,555,000 of beginning cash, after removing this from the calculation the budget to actual revenues is 57%.

All of these percentages are in line with prior year trends of budget to actual revenues.

CAPITAL:

The FY 2026 Capital Improvement Plan has budgeted \$20,600,000 for 19 projects. At the end of the 2nd quarter these projects had expenditures of \$490,723 which is 2.38% of the CIP budget.

STAFF RECOMMENDATION and ACTION:

No Council action is requested, this Financial Report is for informational purposes only.

ATTACHMENTS:

FY 2026 2nd Quarter Financial Report

FY 2026 2nd Quarter Capital Financial Report

LINK TO ELECTRONIC FINANCIAL TRANSPARENCY:

<https://sandpoint-id.cleargov.com/>

<https://city-sandpoint-id-clear.doc.cleargov.com/19237>