



PLANNING AND ZONING COMMISSION MEETING MINUTES

June 17, 2025 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order, Roll Call and Pledge of Allegiance

Chairman Mose Dunkel called the regular meeting of the Sandpoint Planning and Zoning Commission to order at 5:30 p.m. on Tuesday, June 17, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

PRESENT

Commissioner Mose Dunkel, Chair
Commissioner Wayne Benner, Vice Chair
Commissioner Grant Simmons
Commissioner Scott Torpie
Commissioner Reid Weber
Commissioner William Mitchell

ABSENT

Commissioner Ivan Rimar

Chairman Dunkel led all present in the Pledge of Allegiance.

There were no other general announcements or reports from the Commissioners.

Consent Calendar

There were no questions regarding the Consent Calendar and no items removed, and it was **approved** as presented by unanimous vote of the Commissioners present.

Motion made by Commissioner Benner, Seconded by Commissioner Simmons

Voting Yea: Commissioner Dunkel, Commissioner Benner, Commissioner Simmons, Commissioner Torpie, Commissioner Weber, Commissioner Mitchell

1. The minutes from the Commission's June 3, 2025, meeting were approved as presented.

Matters from the Public/General Public Comments

Chairman Dunkel recited the rules and procedure for general public comment, followed by an opportunity for comments from the public regarding Consent Calendar and Old/New Business items on the agenda and other topics relevant to the business of the City of Sandpoint. Information only; no Commission action.

Public Hearing

2. Public Hearing/Decision: Request for amending City Code 7-3-10-H related to short plats

Commissioner Dunkel announced that the next item on the agenda was a public hearing and decision on the request to amend City Code 7-3-10-H related to short plats and recited the order and procedure for the public hearing.

City Engineer Brandon Staglund provided a staff presentation and fielded questions from Commissioners.

Following the presentation, Chairman Dunkel recited instructions for the public hearing, reminding all in attendance of the City's rules of civility and meeting decorum and providing for up to three (3) minutes of testimony from each speaker, with the option for those in the room to donate their time to another speaker in the room, for a total of up to six (6) minutes for a speaker who received gifted time.

The Chairman then **opened the public hearing**.

The sole testimony on this matter was from Sandpoint city resident Molly O'Reilly.

With confirmation that all who wished to speak had the opportunity to do so, Chairman Dunkel **closed the public hearing**.

Following closure of the public hearing, the Commissioners deliberated, and City staff, including City Attorney Fonda Jovick, fielded questions.

Commissioner Simmons then made a motion to defer this matter to the Sandpoint Pedestrian and Bicycle Advisory Committee for their recommendation. Commissioner Weber seconded the motion, and Commissioners present voted as follows:

Voting Yea: Commissioner Weber, Commissioner Mitchell, Commissioner Dunkel, Commissioner Torpie.

Voting No: Commissioner Benner

Motion passed, and this matter will be referred to the Ped-Bike Committee for their recommendations.

3. Public Hearing/Decision: Request to amend City Code regarding off-street parking and loading facilities

Commissioner Dunkel announced that the next item on the agenda was a public hearing and decision on the request to amend City Code regarding off-street parking and loading facilities. The order and procedure for the public hearing were the same as recited earlier for the first hearing.

City Planner Bill Dean provided a staff presentation and fielded questions from Commissioners.

Following the presentation, Chairman Dunkel reminded those present that the public hearing instructions and rules recited earlier were still in effect.

The Chairman then **opened the public hearing**.

The sole testimony on this matter was from Sandpoint city resident Molly O'Reilly.

With confirmation that all who wished to speak had the opportunity to do so, Chairman Dunkel **closed the public hearing**.

Following closure of the hearing, the Commissioners deliberated, with staff and legal counsel fielding questions.

Commissioner Simmons then made a motion to recommend to City Council the approval of the proposed amendments to City Code regarding off-street parking and loading facilities. Commissioner Benner seconded the motion, and Commissioners present voted unanimously in favor, as follows:

Voting Yea: Commissioner Benner, Commissioner Weber, Commissioner Mitchell, Commissioner Dunkel, Commissioner Torpie, Commissioner Simmons.

Old Business – none

New Business - none

Matters from City Staff

Community Planning and Development Director Jason Welker announced that the Commission's regular meeting scheduled for July 1, 2025, had been canceled and that the Commission's next meeting is scheduled for July 15, 2025, at which time a number of public hearings would be on the agenda.

Commissioner Roundtable

The Commissioners had no roundtable topics for discussion.

Adjourn

With no further business before the Commission, the meeting was adjourned at 7:45 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the Board Clerk, were approved by the Commission during their meeting held _____, 2025.

Mose Dunkel, Chair

Attest: Mandy Brown, Board Clerk