

No: 26-
Date: March 4, 2026

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: AUTHORIZATION TO EXECUTE CONTRACT WITH IPS GROUP, INC., FOR PARKING MANAGEMENT SYSTEM IMPLEMENTATION

WHEREAS: On June 18, 2025, City Council adopted the Downtown Parking Management Plan, reflecting Council's direction to improve availability and turnover in high-demand areas, prioritize access for residents, manage occupancy toward an 85% target in core areas, and implement a financially self-sustaining parking system capable of supporting long-term infrastructure needs;

WHEREAS: In November 2025, the City issued RFP No. 26-1970-1, seeking proposals for a comprehensive paid parking management system and related services capable of delivering not only pay stations, but also mobile payment options time-limit enforcement tools compliant with Idaho law, citation management, permit administration, collection services, and real-time reporting capabilities;

WHEREAS: Proposals were evaluated on technological capability, compliance with Idaho's restrictions on automated license plate recognition (ALPR) and tire chalking, financial structure, operational risk, scalability, and the ability to provide a fully integrated solution rather than a collection of separate vendors;

WHEREAS: Following detailed review and follow-up clarification, staff recommends IPS Group, Inc., as the City's implementation partner;

WHEREAS: Council authorization is requested for the purchase and deployment of 42 MSX Multi-Space Universal Kiosks, as reflected in IPS Quote No. Q-10110, to be placed strategically across downtown and waterfront location to support both off-street paid parking and curbside time-limit management; and

WHEREAS: The IPS proposal includes hardware, installation, freight, and associated management components, where the year one upfront total cost reflected in the quote is \$210,221.35, with a monthly management cost of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED THAT: As set forth in the Procurement Process and Signature Authority Policy for Goods, Services, and Construction and further outlined in the City of Sandpoint Procurement Policy, on behalf of the City, the Mayor or his designee is hereby authorized to execute a contract for parking management services with IPS Group, Inc., substantially consistent with the terms and operational framework described in the staff report presented to Council, upon finalization of the contract to the satisfaction of the City Attorney and City staff.

Jeremy Grimm, Mayor

ATTEST:

Hayley Keys, Deputy City Clerk