



AGENDA REPORT

City Council Meeting

TODAY'S DATE: February 23, 2026

MEETING DATE: March 4, 2026

TO: MAYOR AND CITY COUNCIL

FROM: Holly Ellis, Public Works Director

SUBJECT: Professional Services Agreement No. A26-3452-2 with Century West Engineering for Woodland Drive Water Main Replacement Project

DESCRIPTION/BACKGROUND:

The Woodland Drive Watermain Replacement Project is identified as a portion of Project P-36 in the City of Sandpoint Water System Master Plan and is included in the adopted FY2026 Capital Improvement Plan, Water Fund. The project proposes replacement of approximately 2,300 linear feet of existing 18-inch coal tar enamel-lined steel watermain along Woodland Drive between Great Northern Road and North Boyer Road. The Water System Master Plan identifies this project as a priority due to a higher frequency of water taste and odor issues and potential for increased maintenance costs associated with leak repairs in aging pipe.

Replacement of this mainline supports the City's long-term asset management strategy by proactively addressing aging infrastructure before failure occurs. Continued operation of the existing main presents increased risk of water loss, service disruption, emergency repair costs, and public complaints.

Century West Engineering has been selected from the City's Professional Services Roster to provide professional engineering services for design of the Woodland Drive Watermain Replacement Project.

The scope of services includes survey and design of approximately 2,310 linear feet of 18-inch watermain replacement, replacement of associated valves, fittings, and service laterals, preparation of construction documents (plans, specifications, and cost estimates), bidding support, and services during construction.

The proposed design will replace the existing coal tar enamel-lined steel pipe with new PVC pipe that improve system reliability, reduce taste and odor concerns, and lower long-term maintenance costs.

Design will commence immediately upon award. Construction is anticipated during the 2026 construction season, pending Council approval of the construction contract following competitive bidding in accordance with Idaho Code.

STAFF RECOMMENDATION:

Staff recommends City Council consider approving the Professional Services Agreement with Century West Engineering in the amount of \$149,000.00 for design and engineering services for the Woodland Drive Watermain Replacement Project and authorize the Mayor to sign the Professional Services Agreement.

ACTION:

Move to approve the Professional Services Agreement with Century West Engineering in the amount of \$149,000.00 for design services for the Woodland Drive Watermain Replacement Project and authorize the Mayor to sign the Professional Services Agreement.

WILL THERE BE ANY FINANCIAL IMPACT? Yes **HAS THIS ITEM BEEN BUDGETED?** Yes

ATTACHMENTS:

Proposed Resolution

Professional Services Agreement No. A26-3452-2 with Century West Engineering for Woodland Drive Water Main Replacement Project