

# TASK ORDER

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In accordance with the Agreement Between Owner and Engineer for Professional Services, dated January 24, 2025, and Amendment No. 1 to that agreement dated September 3, 2025 ("Agreement"), Owner and Engineer agree as follows:

## 1. Background Data

- |                                  |                                                |
|----------------------------------|------------------------------------------------|
| a. Effective Date of Task Order: | January 5, 2026                                |
| b. Owner:                        | City of Sandpoint                              |
| c. Engineer:                     | Stantec Consulting Services Inc.               |
| d. Agreement Number:             | A25-3257-2                                     |
| e. Specific Project (title):     | WWTP Slide Gate Preliminary Engineering Report |

## 2. Services of Engineer

The City of Sandpoint (Owner) wastewater treatment plant (WWTP) is in need of Idaho Department of Environmental Quality (IDEQ) approval to install a new slide gate for the further isolation of the chlorine contact basin to prevent a 'dead zone' that grows algae and creates operational issues. As part of this task order (TO) effort, Stantec plans to perform the following tasks:

- Project Management and Administration – These services include tracking, invoicing and general coordination of the Owner and engineering staff. This work will include the administrative duties for any internal and Owner coordination meetings.
- Preliminary Engineering Report – Stantec will develop a preliminary engineering report (PER) to meet IDEQ guidelines for review and approval. IDEQ review comments will be incorporated into a revised PER as needed.
  - Draft
  - Final to DEQ (after Owner review)

### Assumptions:

- Stantec shall be entitled to reasonably rely upon the information and data provided by the Owner or obtained from generally acceptable sources within the industry without independent verification except to the extent such verification is expressly included herein.
- No site visit is needed and Stantec will rely on existing record drawings and site photos provided by the Owner.

- The structural integrity of the existing channel can be relied on for the installation of a new slide gate.
- Figures will be limited to annotated photos and a site plan if existing record drawings exist.

**3. Owner’s Responsibilities**

- Owner will provide information to Stantec in a timely manner in order to maintain the project delivery schedule.
- Owner will provide draft PER review comments within two weeks of submission.

**4. Task Order Schedule**

- Notice to Proceed – January 5, 2026
- Draft PER to Owner – February 2, 2026
- DEQ submission – February 27, 2026
- DEQ review by April 13, 2026
- Finalize PER – April 20, 2026

**5. Payments to Engineer**


The terms of payment are set forth in the Agreement. The authorized, not to exceed, amount for this Task Order No. 3 is \$8,300 with payment per the attached 2026 updated billing rates.

**6. Terms and Conditions**

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon the Effective Date of this Task Order signed by Owner.

The Effective Date of this Task Order is January 5, 2026.

OWNER:

By:  01/06/2026

ENGINEER:

By: Nick Smith 01/06/2026

Print Name: Jeremy Grimm

Print Name: Nick Smith

Title: Mayor

Title: Senior Principal Project Manager