



AGENDA REPORT

City Council Meeting

TODAY'S DATE: March 25, 2026

MEETING DATE: April 1, 2026

TO: MAYOR AND CITY COUNCIL

FROM: Erik Bush PLA, Project Manager, City Forester

SUBJECT: Inland Forest Management Professional Services Agreement Contract Award

DESCRIPTION/BACKGROUND:

The City of Sandpoint owns and manages approximately 3,900 acres within the Little Sand Creek Watershed, which serves as a critical drinking water source and natural resource asset. Active forest management is necessary to support watershed protection, forest health, wildfire risk reduction, and long-term sustainability.

On February 25, 2026, the City issued a Request for Proposal (RFP) to engage a Forest Management Services consultant for management of the Little Sand Creek Watershed. One Proposal was received by Inland Forest Management and evaluated using the published criteria. Following review, staff selected Inland Forest Management, in accordance with Idaho Code § 67-2320 (Qualifications-Based Selection). Forest Management Services are budgeted in FY 2026 and will continue immediately following contract execution.

STAFF RECOMMENDATION: Staff recommends City Council consider approving the Professional Services Agreement with Inland Forest Management in the amount of \$120,000 (\$40,000 per year) terminating on April 05, 2029 for Forest Management Services in the Little Sand Creek Watershed, authorizing the Mayor to sign the Professional Services Agreement.

ACTION: Award contract to approve the Professional Services Agreement with Inland Forest Management in the Amount of \$120,000 for Forest Management Services, authorize the Mayor to sign the Professional Services Agreement.

**WILL THERE BE ANY FINANCIAL IMPACT? YES HAS THIS ITEM BEEN BUDGETED? YES;
within FY25 budget.**

ATTACHMENTS:

1. Professional Services Agreement