

No: 26-
Date: October 7, 2026

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: APPROVING AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WELCH COMER & ASSOCIATES, INC. FOR DOWNTOWN REVITALIZATION PHASE 3 (CITY AGREEMENT A26-3170-2)

WHEREAS: The City Council has adopted plans identifying First Avenue as a priority downtown corridor for pedestrian improvements, multimodal access, streetscape improvements, stormwater management, public spaces, and support for downtown businesses;

WHEREAS: The City entered into a Professional Services Agreement with Welch Comer & Associates, Inc. on November 19, 2025, for design services for Downtown Revitalization Phase 3;

WHEREAS: The original agreement provided for full design of First Avenue from Church Street to Lake Street and preliminary design from Lake Street to Superior Street;

WHEREAS: The City has secured federal funding for construction, requiring additional federal-aid coordination, environmental and cultural resource reviews, right-of-way work, design requirements, and bidding requirements;

WHEREAS: On June 3, 2026, the City Council directed staff to advance the project and extend the design and construction limits along First Avenue to Superior Street;

WHEREAS: Amendment No. 2 extends final design and construction documents from Lake Street to Superior Street and adds the professional services necessary to meet federal funding requirements, including coordination with LHTAC and ITD, environmental and cultural resource compliance, federal design and construction requirements, additional public engagement, surveying, utility coordination, and right-of-way services;

WHEREAS: The original agreement amount is \$741,700, and Amendment No. 2 adds \$889,200, resulting in a total agreement amount of \$1,630,900; and

WHEREAS: The City Council finds that approval of Amendment No. 2 is necessary to continue the design and preparation of Downtown Revitalization Phase 3 for federally funded construction;

NOW, THEREFORE, BE IT RESOLVED THAT: The Second Amendment to Professional Services Agreement with Welch Comer & Associates, Inc. for the Downtown Revitalization Phase 3, in the amount of \$889,200 is hereby approved. The total agreement amount is increased from \$741,700 to \$1,630,900.

BE IT FURTHER RESOLVED THAT: The Mayor or his designee is hereby authorized, on behalf of the City, to execute this agreement.

Jeremy Grimm, Mayor

ATTEST:

Meri Jane Bohn, City Clerk