

No: 26-
Date: October 7, 2026

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: APPROVING THE SECOND AMENDMENT TO PURCHASE ORDER 26-1658 WITH OXARC, INC.

WHEREAS: The City purchases industrial chemicals necessary for the operation of its water and wastewater treatment facilities, including chlorine, sulfur dioxide, and soda ash, which are essential for disinfection and other required treatment processes;

WHEREAS: The treatment chemical market has experienced significant supply and pricing challenges, including increased costs, extended supplier lead times, and potential regional shortages, which have affected the City's ability to obtain required treatment chemicals;

WHEREAS: The City has experienced a significant increase in the cost of chlorine gas, as well as increased chemical usage at the Wastewater Treatment Plant due in part to higher temperatures and associated treatment demands;

WHEREAS: On March 19, 2025, the City Council adopted Resolution No. 25-013 declaring OXARC, Inc. the sole-source supplier for anticipated chemical purchases through the remainder of Fiscal Year 2025 and Fiscal Year 2026, and Purchase Order No. 26-1658 was subsequently issued in the amount of \$125,000;

WHEREAS: In June 2026, the City Council approved the first amendment to Purchase Order No. 26-1658, increasing the authorized amount by \$60,000 for a revised not-to-exceed amount of \$185,000;

WHEREAS: Chemical usage and pricing have continued to exceed the amounts originally anticipated, requiring an additional increase to maintain an adequate supply of treatment chemicals;

WHEREAS: City staff is requesting a second and final amendment to Purchase Order No. 26-1658 to increase the authorized amount by \$64,999, for a total not-to-exceed amount of \$249,999, and to extend the term through November 30, 2026; and

WHEREAS: The extension will allow the City to maintain an uninterrupted supply of required treatment chemicals while staff completes the procurement process for Fiscal Year 2027, which is anticipated to begin in October 2026.

NOW, THEREFORE, BE IT RESOLVED THAT: The Second Amendment to Purchase Order No. 26-1658 with OXARC, Inc. is hereby approved, increasing the total not-to-exceed amount by \$64,999, for a total not-to-exceed amount of \$249,999, and extending the term through November 30, 2026, for the purchase of required water and wastewater treatment chemicals.

BE IT FURTHER RESOLVED THAT: The Mayor or his designee is hereby authorized, on behalf of the City, to execute this agreement.

Jeremy Grimm, Mayor

ATTEST:

Meri Jane Bohn, City Clerk