



URBAN FORESTRY COMMISSION MEETING MINUTES

May 22, 2025 at 1:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Commission Chair Mose Dunkel called the meeting of the Urban Forestry Commission to order at 1:00 p.m. on Thursday, May 22, 2025, in Council Chambers at City Hall, 1123 W Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Mose Dunkel, Chair
Chase Youngdahl, Vice Chair
Geoff Gregory (arrived at 1:05 p.m.)
Paige Belfry
Preston Andrews

Also present were City Council liaison Kyle Schreiber, staff liaison Erik Bush, and Deputy City Clerk Hayley Keys.

Meeting Minutes Approval

1. The minutes from the Commission's April 24, 2025, meeting were approved as presented.

Motion made by Youngdahl, Seconded by Andrews

Voting Yea: Dunkel, Youngdahl, Andrews, Belfry, Gregory

Old/Unfinished Business

2. Continue Discussion of Categories and Definitions for Heritage and Other Valuable Trees in Sandpoint

The Commission discussed sending definitions to Mr. Bush, inviting a member of the Historic Preservation Society to a future meeting to get their input on historical tree definitions, and their plans to begin generating a list of notable trees to include in an updated Outstanding Trees of Sandpoint booklet.
3. Discuss May 31st Arbor Day Event at the Sandpoint Farmers Market

Mr. Bush presented an overview of the plan for the Arbor Day event and provided the Commission with a summary of the event's flyer. The Commission discussed details of planting a Gingko tree at the Downtown Parking Lot.
4. Continue Discussion of the Arboricultural Manual

After a discussion on the purpose of the Arboricultural Manual, the Commission agreed to move continued discussion on this topic to their next meeting.

New Business – none

General Announcements/Comments

Ms. Belfry recommended a resource from the Arbor Day Foundation for writing municipal tree ordinances. She also inquired as to the status of last meeting's public comment on the trees planted at Travers Park. Mr. Bush explained the nature of the City's contract with the landscape contractor and what recourse the City has for replacing any newly planted trees that do not survive at this location.

Chair Dunkel complimented the work done to resurface the Downtown Parking Lot. Ms. Belfry inquired about mulch for existing trees in the parking lot, and Mr. Bush suggested the Commission add a discussion on mulching these tree wells to the agenda for the Commission's next regularly scheduled meeting.

Adjourn

With no further business on the agenda, the meeting was adjourned at 2:33 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Commission during their meeting on _____, 2025.

Mose Dunkel, Board Chair

Attest: Hayley Keys, Deputy Clerk