



CITY COUNCIL MEETING MINUTES

May 06, 2026 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Mayor Jeremy Grimm called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, May 6, 2026, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm
Councilor Deb Ruehle, Council President
Councilor Joel Aispuro
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Joe Tate
Councilor Joshua Torrez

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Mayor Grimm identified law enforcement personnel in the room serving as sergeant-at-arms for the meeting: Sandpoint Police Lieutenant Steven Chamberlain.

Pledge of Allegiance

Mayor Grimm led all present in the Pledge of Allegiance.

Announcements and Reports

1. **Police Department POST Graduation Certificates**

Mayor Grimm invited Police Lieutenant Chamberlain to the podium who gave remarks about the Peace Officer's Standards and Training (P.O.S.T.) Graduates. Mayor Grimm then presented Officers Heidi Barmore and Ben Wilkowski with certificates and congratulated them.

2. **Mayor's Proclamation: Live Give 7B Campaign**

Mayor Grimm proclaimed May 4-8, 2026, as Live Give 7B Week in the City of Sandpoint.

Following completion of item #2, Mayor Grimm offered a tribute and remembrance of Ray Miller, former City Mayor of Sandpoint, who passed away on April 24, 2026.

3. **Report: Cash and Investment Transactions Financial Report – March 2026 (for information only)**

No Council questions or comments regarding this item.

4. **Report: FY 2026 2nd Quarter Financial and Capital Report (for information only)**

No Council questions or comments regarding this item.

Mayor Grimm made some brief remarks and announcements. He then opened up the floor to Department Directors who wished to speak.

Department Directors provided brief updates on projects and activities in their respective departments.

Public Comment

Mayor Grimm recited the rules and procedure for public comment, followed by an opportunity for comments from the public regarding items on the agenda not related to a hearing, as well as other topics relevant to the business of the City of Sandpoint. Information only; no Council action.

Consent Calendar

Mayor Grimm noted for the record the amount of bills for payment approval, and the Consent Calendar was approved by a unanimous vote of Council.

Motion made by Councilor Aispuro, Seconded by Councilor Ruehle

Voting Yea: Councilor Schreiber, Councilor Ruehle, Councilor Tate, Councilor Torrez, Councilor Aispuro, Councilor Duquette

5. The Minutes from Council's April 8, 2026, special council meeting were approved as presented.
6. The Minutes from Council's April 15, 2026, regular meeting were approved as presented.
7. Bills in the total amount of \$1,127,974.18, reflecting \$345,509.89 for regular payables and \$781,024.94 for payroll, were approved for payment.
8. **Resolution 26-028:** Approving Idaho Department of Environmental Quality Loan Offer, Acceptance and Agreement for Wastewater Treatment Reconstruction
9. **Resolution 26-029:** Approving Idaho Department of Environmental Quality Legislative Supplement Funding Offer, Acceptance and Agreement for Wastewater Treatment Plant Reconstruction
10. Approving Big Belly Monster Wrap - Competition Results and Recommendation from the Arts, Culture and Historic Preservation Commission
11. **Resolution 26-030:** Approving Marsha's Snack Shack Lease A24-3620-1 Fourth Amendment
12. **Resolution 26-031:** Approving Contract with Interstate Concrete & Asphalt Co. for Division Avenue Corridor Improvement Project - Phase 2 (Agreement A26-3170-6)
13. **Resolution 26-032:** Approving Memorandum of Understanding with Sandpoint Sailing Association for Windbag Marina Moorage and City Sailing Program Partnership

Old/Unfinished Business

14. Presentation: Downtown Revitalization Phase 3 Update

Public Works Director Holly Ellis and Project Manager Erik Bush provided a presentation and fielded questions from the Council members. Information only; no Council action.

New Business

15. Review Changes to City Fees, Schedule a Public Hearing to Consider Adoption of New Fees and Fees Proposed to Increase more than 5%, and Consider Approval of Decreased Fees and Fees Proposed to Increase 5% or Less

Mayor Grimm introduced this item for Council review of proposed changes to City fees, explaining that, following review, Council would be asked to schedule a public hearing to consider adoption of new fees and fees proposed to increase more than 5%, as mandated by Idaho Code. He further reported that the fees set to decrease and those proposed to increase 5% or less were also highlighted in the fees chart, noting that these minor increases were based largely on the annual Consumer Price Index, or CPI, adjustment, which, at the end of 2025, was reflected as 2.7% by the U.S. Bureau of Labor Statistics, which is the federal agency that determines CPI.

The Mayor yielded the floor to Community Planning and Development Director Jason Welker, who provided a presentation and fielded questions regarding fee changes proposed by his department. Public Works Director Holly Ellis, and Finance Director Sarah Lynds, also fielded questions and provided information.

Motion to schedule a public hearing for May 20, 2026, to take public testimony regarding proposed new fees and existing fees proposed to increase more than 5%.

Motion made by Councilor Ruehle, Seconded by Councilor Aispuro.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Torrez, Councilor Duquette, Councilor Tate, Councilor Schreiber

16. **Resolution 26-032:** Agreement with HMM Engineering for City Beach RV Park Development and Parking Lot Design (Agreement A26-5200-17)

Motion to approve the Resolution for the agreement with HMM Engineering for City Beach RV Park Development and Parking Lot Design (Agreement A26-5200-17)

Motion made by Councilor Aispuro, Seconded by Councilor Tate.

Voting Yea: Councilor Aispuro, Councilor Duquette, Councilor Schreiber, Councilor Ruehle, Councilor Torrez, Councilor Tate

Adjourn

With no further business on the agenda, the meeting was adjourned at 7:59 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their meeting held _____, 2026.

Jeremy Grimm, Mayor

Attest: Meri Jane Bohn, City Clerk