



AGENDA REPORT

City Council Meeting

TODAY'S DATE: May 12, 2026

MEETING DATE: May 20, 2026

TO: MAYOR AND CITY COUNCIL

FROM: Rachel McKinley, Project Manager

SUBJECT: S Boyer Lift Station Replacement: Professional Services Agreement Award (No. A26-3257-1)

BACKGROUND:

The City of Sandpoint's adopted 2021 Collection System Capital Improvement Plan (2021 Collections CIP) outlines the strategic upgrades and expansions needed for the city's wastewater collection infrastructure. This plan focuses on improving capacity, addressing aging infrastructure, and ensuring reliable service to meet the needs of a growing population. By identifying priority projects and allocating resources efficiently, the plan ensures that the city can maintain a safe, sustainable, and resilient wastewater system for residents, supporting both current demands and future growth.

The 2021 Collections CIP identified the 3 (three) lift stations in need of immediate replacement (within the next 0 to 5 years):

- Beach Lift Station at City Beach
- BP Exxon Lift Station on Superior Street between First Avenue and Iberian Way.
- S Boyer at War Memorial Field

In 2023, the Collections System Evaluation Plan was completed furthering the collection system assessment/modeling and progressed the recommended improvement or replacement projects. These plans provided guidance and baseline information for the replacement project of the Exxon & Beach Lift Stations, which were reconstructed in Summer/Fall 2024.

DESCRIPTION:

Within the next 2 years, the City intends to replace the S. Boyer lift station located in the parking lot on the east side of Lakeview Park/War Memorial Field. This lift station is critical for operations, being the largest lift station within the City's collection system that leads to the City's Wastewater Treatment Plant. This lift station serves downtown and the commercial and residential areas of eastern Sandpoint. The lift station currently has issues with grease buildup and large debris.

The S. Boyer lift station was originally installed with two pumps in 1960 (over 65 years old). An additional pump was installed in 2016. Currently only one pump functions properly/consistently. All major electrical equipment (power panels, pump control panel, generator) is aging and is also recommended for replacement. This lift station is connected to City's SCADA system.

The retaining walls around the lift station are cracking, and the stairs into the lift station are capped with grout to cover exposed aggregate. Hydrogen sulfide is corroding all metal surfaces within lift station and poses a safety risk to operations staff during maintenance. The lift station currently has access issues such as confined spaces and the roof of the lift station must be removed to conduct maintenance.

The City of Sandpoint released Request for Qualifications (RFQ) No. 26-3257-1 and received two (2) Statements of Qualifications (SOQ). The SOQs were evaluated based upon the scoring criteria established and published within the RFQ. Staff successfully negotiated the attached design contract with Keller Associates. The solicitation is governed by Idaho Code § 67-2320 and was administered accordingly.

Keller Associates will work with City Staff to:

- assess the structural integrity and evaluate options;
- ensure compliance with the City's and state requirements; and
- design/reconstruct a long-lasting lift station that accommodates current and future flows and ensures ease of maintenance activities and safety for City Staff.

Design services are scheduled to begin immediately following execution of a contract which is included in the FY2026 adopted budget. The design for this project is funded by the Wastewater fund. The proposed scope of services is limited to design services and excludes bid services, construction administration, management, and inspection and is scheduled to be completed by November 2024.

The Professional Services Agreement (PSA) not to exceed amount is \$353,125.00 for services as outlined within the attached Agreement.

The project will be bid for construction following receipt of final bid documents from Keller Associates. The construction phase of the project is currently scheduled to start in Spring 2027 and completed by Fall 2027, while considering access for the boat launch, parking for recreation/sport activities and events such as the Festival at Sandpoint.

STAFF RECOMMENDATION: Staff recommends City Council consider approving the PSA with Keller Associates not to exceed \$353,125 for engineering services for the S Boyer Lift Station Replacement project, authorizing the Mayor to sign the PSA.

ACTION: Award contract to approve the PSA with Keller Associates in the amount of \$353,125 for engineering services, authorize the Mayor to sign the PSA.

WILL THERE BE ANY FINANCIAL IMPACT? YES HAS THIS ITEM BEEN BUDGETED? YES;

ATTACHMENTS:

1. Proposed Resolution
2. Agreement No. A26-3257-1– Keller Associates

LINKS:

1. 2021 Collection System Capital Improvement Plan: <https://www.sandpointidaho.gov/media/3596>
2. Project Page: <https://cleargov.com/idaho/bonner/city/sandpoint/projects/14339/sewer-lift-station-replacements>