



AGENDA REPORT

City Council Meeting

TODAY'S DATE: May 13, 2026

MEETING DATE: May 20, 2026

TO: Mayor and City Council

FROM: Holly Ellis, Public Works Director

SUBJECT: Proposed Resolution: Second amendment Professional Services Agreement with HMH, LLC for the City Engineering Services (No. A25-2410-6)

DESCRIPTION/BACKGROUND:

On August 19, 2025, the City entered into Agreement A25-2410-6 with HMH LLC to provide Interim City Engineering Services. HMH LLC was selected, in accordance with Idaho Code § 67-2320 (Qualifications-Based Selection), following the City's professional services prequalification process and included on the City's roster for municipal engineering services

The primary role of the consultant is to provide engineering review and support for private development applications, public infrastructure improvements, and capital project review. Services are provided on an as-needed basis. The agreement scope includes development application review, engineering review of public infrastructure improvements, attendance at Planning and Building meetings, preparation of conditions of approval, plat review and signing, and general engineering consultation related to land development and City infrastructure.

HMH LLC also supports Public Works operations and capital projects through utility coordination, infrastructure review, construction-related support, and assistance with development processes and engineering standards.

Due to ongoing development activity, capital project demands, and continued engineering support needs, staff recommends extending the agreement term through December 31, 2026 and increasing the contract authorization by \$101,000, increasing the total not-to-exceed amount from \$49,000 to \$150,000.

The amendment does not modify the general scope of services. All other terms and conditions of the original agreement remain unchanged.

STAFF RECOMMENDATION:

Staff recommends approval of the Second Amendment to Agreement A25-2410-6 with HMH LLC extending the agreement term through December 31, 2026 and increasing the not-to-exceed amount by \$101,000, for a revised total contract amount of \$150,000.

ACTION:

Move to approve of the Second Amendment to Agreement A25-2410-6 with HMH LLC extending the agreement term through December 31, 2026 and increasing the not-to-exceed amount by \$101,000, for a revised total contract amount of \$150,000.

WILL THERE BE ANY FINANCIAL IMPACT? Yes HAS THIS ITEM BEEN BUDGETED? Yes

ATTACHMENTS:

Proposed Resolution

Proposed A25-2410-6 HMH, LLC Professional Services Agreement Amendment 2

A25-2410-6 HMH, LLC Professional Services Agreement Amendment 1

A25-2410-6 HMH, LLC Professional Services Agreement