

No: 24-
Date: October 2, 2024

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: SECOND AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR PLANNING SERVICES WITH JACOBS ENGINEERING GROUP, INC. (CITY AGREEMENT A24-1910-2)

WHEREAS: On March 18, 2024, the City entered into a contract with Jacobs Engineering Group, Inc., for professional consultant services related to contract City planning work to be provided by Daren Fluke, who acted as the City's Interim City Planner through late July 2024, when Bill Dean was hired as the new City Planner;

WHEREAS: During this transition, Mr. Fluke has remained a crucial member of the City's planning team, acting as lead planner on several development projects, including conditional use permits, subdivisions, and planned unit developments;

WHEREAS: At this time, the City seeks to extend the Jacobs contract in order to provide Sandpoint's still new planning staff with a few additional months of Mr. Fluke's expertise and experience gained as Sandpoint's acting planner, where he will work alongside Mr. Dean on several current and pending development applications; and

WHEREAS: To this end, City staff is requesting an amendment to the Jacobs contract that would result in an increase of the maximum, not-to-exceed amount from \$98,000 to \$130,000, with the expectation that the contract will terminate at the end of January 2025.

NOW, THEREFORE, BE IT RESOLVED THAT: As set forth in the Procurement Process and Signature Authority Policy for Goods, Services, and Construction and further outlined in the City of Sandpoint Procurement Policy, on behalf of the City, approval is hereby granted to the Mayor or his authorized designee to execute the amendment to the agreement referenced herein.

Jeremy Grimm, Mayor

ATTEST:

Melissa Ward, City Clerk