



SUSTAINABILITY COMMITTEE MEETING MINUTES

January 27, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Christine Moon called the meeting of the Sandpoint Sustainability Committee to order at 2:30pm on Tuesday, January 27, 2026, in Council Chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Christine Moon, Chair
Deborah Dickerson, Vice Chair
Diana Duke
Makayla Sundquist

ABSENT

Mary Wilkosz
John Monks

Also present were City Council liaison Pam Duquette, staff liaison Rachel McKinley, and board clerk Mandy Brown.

General Announcements/Comments

Meeting Minutes Approval

1. Approval of the Minutes from the Committee's December 8, 2025, Meeting

The minutes from the Committee's December 8, 2025, meeting were approved with an amendment to a mistype.

Motion made by Makayla Sundquist, Seconded by Diana Duke.

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

Old/Unfinished Business

2. Report – Status of Committees' prioritized goals and objectives for 2026 by Rachel McKinley

Rachel McKinley gave a brief update informing the Committee that their goals would be before City Council in February.

3. Report – Staff Recommendations Sustainability Plan: Communication Plan – Draft by Rachel McKinley

The committee reviewed the Communication Plan and Ms. McKinley provided edits while suggesting changes based on the Sustainability Committee Handbook.

4. Report - 2018 City of Sandpoint's Energy Efficiency Improvements Audit Report by Christine Moon

The Committee discussed the Sandpoint Energy Efficiency Improvements Audit and Makayla Sundquist will bring follow up information from Avista to the next regularly scheduled meeting.

5. Report - Student pilot project communications by Christine Moon

Christine moon gave a report updating the Committee of colleges and universities that have been contacted in addition to University of Idaho. Council liaison Duquette provided an update on three universities that also have an interest in participating in the pilot project.

New Business - none

6. Discussion - Student pilot project with Dr. Robin Saha, University of Montana by Christine Moon - action item

The Committee made a motion to begin on the pilot project with the University of Montana and interested graduate students.

Motion made by Makayla Sundquist, **seconded by Mary Wilkosz**

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

7. Report – Leading Cities' AcceliGOV program focus on resilience by Christine Moon

Christine Moon shared information on the program and Rachel McKinley provided an update that Mayor Grimm applied to be apart of the program. Diana Duke will be following up on our application and providing additional information at the next regularly scheduled meeting.

8. Report – Project 7B & Sandpoint Forward Resilience Plan by Makayla Sundquist

Makayla Sundquist presented the plan and asked the Committee if they wanted to become involved in the implementation phase of the plan. The Committee will revisit recommending the plan when the plan is published for the public or a version of the document is approved to be shared with the Committee to recommend.

9. Discussion - Committee recommendation on coordination of two resilience programs - action item

Deborah Dickerson made a motion to table the item until the Committee's next regularly scheduled meeting.

Motion made by Deborah Dickerson, seconded by Makayla Sundquist

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

10. Discussion – Progress/Planned Progress on our goal of protocol for Item F - action item

Rachel McKinley started the discussion on how the Committee would like to review City projects. Ms. McKinley encouraged the Committee to come up with guidelines to review projects against. The Committee agreed to begin work on a draft.

Makayla Sundquist made a motion to recommend Committee members bring five topics for the draft to the next regularly scheduled meeting.

Motion made by Makayla Sundquist, seconded by Deborah Dickerson

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

Committee Roundtable

Adjourn

With no further business on the agenda, the meeting was adjourned at 4:00 pm.

The foregoing minutes, prepared by the Board Clerk, were approved by the Committee during their meeting on _____, 2026.

Christine Moon, Board Chair

Attest: Mandy Brown, Board Clerk