



AGENDA REPORT

City Council Meeting

TODAY'S DATE: April 6, 2026

MEETING DATE: April 15, 2026

TO: MAYOR AND CITY COUNCIL

FROM: Cheryl Hughes, Central Services Director

SUBJECT: Award License Agreement No. A26-1970-4 – Farmer's Market at Sandpoint, Inc

DESCRIPTION/BACKGROUND:

The 2026 Farmer's Market will commence on Saturday, May 02, 2026 and end on Saturday, October 17, 2026. The Farmer's Market will take place on Saturdays at Farmin Park and Oak Street, as well as portions of Jeff Jones Square when there are large Special Events in Sandpoint to accommodate when Oak Street is to remain open and not closed to Traffic (ie; Lost in the 50's, July 4th, and POAC) from 7:30 AM – 2:00 PM and at same locations on Wednesdays from 1:00 PM – 6:30 PM.

STAFF RECOMMENDATION:

Staff recommends the approval of License Agreement A25-1970-4 for the 2026 Farmer's Market.

ACTION:

Move to approve License Agreement A25-1970-4 for the 2026 Farmer's Market.

WILL THERE BE ANY FINANCIAL IMPACT? YES – a donation of 10% of all booth fees at Farmin Park collected by Licensee and paid to the City with funds being placed in the Parks Improvement Fund for capital improvement projects; and 10% of all booth fees collected for the use of Jeff Jones Square and the Oak Street Section by Licensee and paid to the City, with said funds to be placed in the General Fund and utilized towards offsetting maintenance costs and operations of the Jeff Jones Square and Oak Street Section.

HAS THIS ITEM BEEN BUDGETED? YES

ATTACHMENTS:

1. Proposed Resolution
2. A26-1970-4 Farmer's Market at Sandpoint, Inc.