



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

July 9, 2026 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Cate Huisman called the meeting of the Sandpoint Pedestrian and Bicycle Advisory Committee to order at 11:33 a.m. on Thursday, July 9th, 2026, in the Council chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Cate Huisman
Erin Billings
Jennifer Heller
Radley Peterson
Katie Stepleton – *via Zoom*

ABSENT

Julie Perchynski
Sally Lankamer

Also present were staff liaison Associate Planner Erik Brubaker, Council liaison Kyle Schreiber, and Public Works Administrative Assistant Sam Chin, who is serving as board clerk.

Meeting Minutes Approval

1. Committee member Billings made a motion to approve the Committee's May 14, 2026, meeting minutes as presented.

Motion made by Billings, Seconded by Heller.

Voting Yea: Huisman, Heller, Peterson, Stepleton, Billings

Old/Unfinished Business

2. Update of Downtown Streets Revitalization Phase 3 Advisory Committee - Radley Peterson
Mr. Peterson stated that there were no new updates on the Phase 3 Downtown Streets Revitalization Advisory Committee.
3. General Updates from Staff
Prior to Mr. Brubaker providing an update on Skyway Estates, Mr. Schreiber recused himself from the meeting. Information only; no Committee action.
4. Discussion: Working Group Updates
Prior to Working Group Updated, Mr. Schreiber rejoined the meeting. Committee member Stepleton gave an update on the Wheels Group. information only; no Committee action
5. Review/Recommendation: O'Connell Estates
Mr. Brubaker advised the Committee that the O'Connell Estates hearing has been postponed until August and that this agenda item will be brought back to the Committee at that time.

New Business

6. Discussion: Long Bridge Pedestrian Access Closure

The Committee discussed the Long Bridge Pedestrian Access Closure and its impact on the community. A City resident shared information regarding an upcoming Idaho Transportation Department (ITD) board meeting, and SPOT Bus Executive Director Donna Griffin provided similar insight about the possible reopening of the Long Bridge to pedestrian access. Information only; no Committee action.

7. Create a Working Group for E-Bikes and Scooters

Mr. Brubaker suggested the Committee provide guidance to the City Council regarding the development of code provisions for E-Bikes. Chair Huisman proposed spearheading the E-Bikes and Scooters Working Group that includes Committee members Billings and Peterson as well.

Motion made by Huisman, Seconded by Heller.

Voting Yea: Huisman, Heller, Peterson, Stepleton, Billings

8. Recommendation: Lakeview Park and Ontario Street Neighborhood Access

Mr. Brubaker gave a brief presentation to the Committee and discussed concerns about the lack of curb ramps and crosswalks along Ontario Street. Mr. Brubaker tasked the Committee to develop a list of recommendations to improve pedestrian safety and future crossing opportunities. Mr. Brubaker stated that he would ask Public Works to prioritize a pedestrian crossing on Ontario Street and bring preliminary design concepts back for the Committee to review.

9. Discussion: Public Scooter Proposal Presentation

E7B owners Brian and Sarah LeBlanc provided an informational presentation on e-bikes and e-scooters, including the different classifications of the vehicles. Mr. and Ms. LeBlanc shared examples of potential business regulations and discussed the possibility of entering into an agreement with the City of Sandpoint in conjunction with the development of a future ordinance. Information only; no Committee action.

General Announcements/Comments

Mr. Schreiber provided an update on Multi Modal Transportation Plan and its addition into the FY27 budget. Committee member Peterson brought up overgrown weeds in the city right-of-way.

Adjourn

With no further business on the agenda the meeting was adjourned at 12:57 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Committee during their meeting on _____, 2026.

Cate Huisman, Board Chair

Attest: Sam Chin, Public Works Admin Assistant