



CITY COUNCIL MEETING MINUTES

May 01, 2024 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

The meeting was called to order at 5:30 p.m. by Mayor Jeremy Grimm, presiding in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm
Councilor Deb Ruehle, Council President
Councilor Joel Aispuro (attending remotely)
Councilor Justin Dick
Councilor Kyle Schreiber
Councilor Pam Duquette

ABSENT

Councilor Rick Howarth

Mayor Grimm identified Police Chief Corey Coon as sergeant-at-arms for the meeting.

Pledge of Allegiance

The Mayor led all present in the Pledge of Allegiance.

Announcements and Reports

Following some general announcements from the Mayor and City Council, at the Mayor's request and invitation, departmental staff representatives each provided a brief report on current and upcoming activities and projects in their respective departments.

Public Forum

Mayor Grimm proceeded with Public Forum, providing an opportunity for the public to address Council regarding items listed on the Consent Calendar or on any topic not listed on the agenda.

He reminded all in attendance that the City does have a policy on public meeting decorum, with the rules posted in Council chambers at the entrance doors. He summarized by asking that those participating in the meeting please be pleasant and respectful, not make derogatory statements about others, including City staff, and not be boisterous or disruptive. He noted that Council cannot take testimony on any planning-related matter outside of an official public hearing. He also reminded that public comments need to be kept to comments only, with no questions for Council or staff, and welcomed members of the public to contact him during regular business hours with any questions or concerns.

The Mayor provided instructions for Public Forum and other public comment opportunities during the meeting, where each speaker would have up to three minutes to speak and that those speaking should begin by stating their name and whether they reside within Sandpoint city limits.

Information only; no Council action.

Consent Calendar - action item

Item 9, Amendment to Watershed License Agreement with POP, was removed from the Consent Calendar by Councilor Schreiber and addressed at the end of New Business. With the exception of item 9, the Consent Calendar was approved as presented.

Motion made by Councilor Dick, Seconded by Councilor Ruehle

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

1. DRAFT Minutes 04-17-2024 Sandpoint City Council Meeting - **action item**
The 04-17-2024 Sandpoint City Council Meeting Minutes were approved as presented.
2. DRAFT Minutes 04-24-2024 Sandpoint City Council Meeting - **action item**
The 04-24-2024 Sandpoint City Council Meeting Minutes were approved as presented.
3. Bills for Payment Approval/Payables and Payroll Report - **action item**
The bills presented were approved for payment. Total: \$1,345,738.58 (\$479,251.44 for regular payables and \$866,487.14 for payroll)
4. Financial Report on Cash and Investment Transactions, March 2024 - **action item**
The Financial Report on Cash and Investment Transactions for March 2024 was accepted under the Consent Calendar.
5. FY 2024 2nd Quarter Financial Report - **action item**
The FY 2024 2nd Quarter Financial Report was accepted under the Consent Calendar.
6. Appointment of Marilyn Sabella to SURA Board - **action item**
The Mayor's reappointment of Marilyn Sabella to the Sandpoint Urban Renewal Agency Board of Commissioners was confirmed by Council under the Consent Calendar for another three-year term expiring May 31, 2027.
7. Appointment of Jason Welker to SURA Board - **action item**
The Mayor's appointment of Jason Welker to the Sandpoint Urban Renewal Agency Board of Commissioners was confirmed by Council under the Consent Calendar for a three-year term expiring May 31, 2027.
8. Taxi License Approval - **action item**
The application for taxi licensing submitted by Panhandle Ride-Share was approved under the Consent Calendar.
9. Proposed Resolution for Amendment to Watershed License Agreement with POP - **action item**
REMOVED FROM THE CONSENT CALENDAR – SEE LAST ITEM UNDER NEW BUSINESS
10. Proposed Resolution for Selkirk Recreation District MOU - **action item**
Approved under the Consent Calendar.
RESOLUTION 24-025 MEMORANDUM OF UNDERSTANDING (MOU) WITH SELKIRK RECREATION DISTRICT (CITY AGREEMENT NO. A24-5100-3)

Old/Unfinished Business

11. Proposed Ordinance and Summary for Sidewalk Fee in Lieu of Construction - **action item**

ORDINANCE 1415 SIDEWALK FEE IN LIEU OF CONSTRUCTION

Following an introduction by Mayor Grimm, a presentation by Civil Engineer Brandon Staglund, Council discussion, and public comment, the clerk read the title of the ordinance aloud, as follows:

AN ORDINANCE OF THE CITY OF SANDPOINT, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING SANDPOINT CITY CODE TITLE 7, CHAPTER 3, SECTION 10-H, SIDEWALK FEE IN LIEU OF CONSTRUCTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Council passed the first reading of the Ordinance by title only and approved the summary.

Motion made by Councilor Ruehle, Seconded by Councilor Aispuro

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

Council then voted to suspend the rules that require three separate readings, once in the Ordinance's entirety, and passed the second and third readings of the Ordinance under suspension of the rules.

Motion made by Councilor Dick, Seconded by Councilor Ruehle

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

The Mayor announced that the Ordinance was considered read, passed and adopted under suspension of the rules and would become effective following publication of the Summary in the newspaper.

12. Proposed Resolution for Sidewalk Fee in Lieu of Construction - **action item**

RESOLUTION 24-026 REDUCTION IN THE AMOUNT OF THE SIDEWALK FEE IN LIEU OF CONSTRUCTION AND RESULTING AMENDMENT TO THE CITY FEES SCHEDULE

Following adoption of Ordinance 1415, this accompanying resolution was approved by unanimous vote of the Council members present.

Motion made by Councilor Dick, Seconded by Councilor Ruehle

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

New Business

13. Proposed Resolution for Travers Park Renovations Phase 1, Ginno Construction Agreement Amendment - **action item**

RESOLUTION 24-027 AGREEMENT AMENDMENT AS CHANGE ORDER NO. 4 WITH GINNO CONSTRUCTION COMPANY FOR CM/GC SERVICES FOR TRAVERS PARK RENOVATIONS, PHASE 1 (CITY AGREEMENT NO. 23-5300-5)

Following an introduction by Mayor Grimm, a presentation by Community Planning and Development Director Jason Welker, Council discussion, and public comment, this resolution with accompanying agreement amendment/change order was approved by unanimous vote of the Council members present.

Motion made by Councilor Ruehle, Seconded by Councilor Dick
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

Mayor Grimm called for a brief recess at 7:32 p.m., with the meeting reconvening at 7:41 p.m.

14. Proposed Resolution for Travers Park Playground & Splash Pad Construction Bid Solicitation
- **action item**

RESOLUTION 24-028 BID SOLICITATION FOR TRAVERS PARK ADA-ACCESSIBLE INCLUSIVE PLAYGROUND AND SPLASH PAD

Following an introduction by Mayor Grimm, a presentation by Mr. Welker, Council discussion, and public comment, this resolution was approved by majority vote of the Council members present.

Motion made by Councilor Dick, Seconded by Councilor Ruehle.
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber
Voting Nay: Councilor Duquette

15. Proposed Ordinance and Summary for Ped-Bike Advisory Committee Code Amendments
- **action item**

ORDINANCE 1416 PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE

Following an introduction by Mayor Grimm, a presentation by Mr. Welker, Council discussion, and public comment, the clerk read the title of the ordinance aloud, as follows:

AN ORDINANCE OF THE CITY OF SANDPOINT, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING SANDPOINT CITY CODE TITLE 2, CHAPTER 6, PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Council passed the first reading of the Ordinance by title only and approved the summary.

Motion made by Councilor Schreiber, Seconded by Councilor Dick
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

Council then voted to suspend the rules that require three separate readings, once in the Ordinance's entirety, and passed the second and third readings of the Ordinance under suspension of the rules.

Motion made by Councilor Dick, Seconded by Councilor Ruehle
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

The Mayor announced that the Ordinance was considered read, passed and adopted under suspension of the rules and would become effective following publication of the Summary in the newspaper.

16. Proposed Ordinance and Summary for Sustainability Committee Code Amendments - **action item**

ORDINANCE 1417 SUSTAINABILITY COMMITTEE

The clerk read the title of the ordinance aloud, as follows:

AN ORDINANCE OF THE CITY OF SANDPOINT, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING SANDPOINT CITY CODE TITLE 2, CHAPTER 7, SUSTAINABILITY COMMITTEE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Council passed the first reading of the Ordinance by title only and approved the summary.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

Council then voted to suspend the rules that require three separate readings, once in the Ordinance's entirety, and passed the second and third readings of the Ordinance under suspension of the rules.

Motion made by Councilor Dick, Seconded by Councilor Duquette

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

The Mayor announced that the Ordinance was considered read, passed and adopted under suspension of the rules and would become effective following publication of the Summary in the newspaper.

9. Proposed Resolution for Amendment to Watershed License Agreement with POP - ***action item***

REMOVED FROM THE CONSENT CALENDAR – MOVED TO END OF NEW BUSINESS

RESOLUTION 24-024 SECOND AMENDMENT TO PEND OREILLE PEDALERS WATERSHED LICENSE AGREEMENT (CITY AGREEMENT NO. A23-5100-1)

Following discussion, with questions fielded by the Mayor, City Attorney Fonda Jovick, and Mr. Welker, the proposed resolution with accompanying agreement amendment was approved by a majority vote of the Council members present.

Motion made by Councilor Dick, Seconded by Councilor Ruehle

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick

Voting Nay: Councilor Schreiber, Councilor Duquette

Adjourn

With no further business on the agenda, the meeting was adjourned at 9:09 p.m.

I presided over this meeting and can attest that these minutes, prepared by the City Clerk, were approved by the Sandpoint City Council on _____, 2024.

Jeremy Grimm, Mayor

Melissa Ward, City Clerk