



## **CITY COUNCIL MEETING MINUTES**

**October 16, 2024 at 5:30 PM**

**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

---

Mayor Grimm called the meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, October 16, 2024, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### **Roll Call**

#### **PRESENT**

Mayor Jeremy Grimm  
Councilor Deb Ruehle  
Councilor Joel Aispuro  
Councilor Justin Dick  
Councilor Kyle Schreiber  
Councilor Rick Howarth

#### **ABSENT**

Councilor Pam Duquette

The Mayor announced that Police Lt. Steve Chamberlain was present and would serve as sergeant-at-arms for the meeting.

Mayor Grimm led all present in the Pledge of Allegiance.

### **Announcements and Reports**

Mayor Grimm offered an apology and explanation regarding his call for the question during deliberation regarding the resolution approving an application for grant funding to construct an asphalt bicycle pump track at Travers Park, approved during the September 18, 2024, Council meeting, which was not in line with the City's rules of meeting procedure. Councilor Schreiber additionally reported that he and the Mayor recently had a productive meeting and discussion.

There was an inquiry and request from Council President Ruehle regarding the plan for documenting warnings given to drivers who violate the City's truck route.

Councilor Aispuro reported on the October Parks and Recreation Commission meeting.

Mayor Grimm provided some Public Works Department related updates, and other department directors reported on projects and activities in their respective departments.

### **Public Comments**

Mayor Grimm recited the rules and procedure for public comment, followed by an opportunity for comments from the public regarding items included on the agenda and other topics relevant to the City of Sandpoint.

### **Consent Calendar**

Mayor Grimm reported the amount of bills requested for payment approval, followed by Council approval of the Consent Calendar as reflected below.

Motion made by Councilor Dick, Seconded by Councilor Ruehle.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Howarth

1. The minutes from Council's October 2, 2024, regular meeting were approved as presented.
2. The bills presented were approved for payment in the total amount of \$2,013,350.18, reflecting \$1,274,846.11 for regular payables and \$738,504.07 for payroll.
3. **Resolution 24-074** Accepting Idaho Transportation Department / Office of Highway Safety Grant Award to Fund Police Department Selective Traffic Enforcement Program - approved
4. **Resolution 24-075** Awarding Contract to Stewart Contracting, Inc., for Bridge Street Bridge Rehabilitation Project (City Agreement No. A24-3170-4) - approved

**Old/Unfinished Business** - none

**New Business**

5. **Resolution 24-077** Adopting City of Sandpoint Sponsorship and Advertising Policy  
Community Planning and Development Director Jason Welker reviewed the proposed policy and, along with City legal counsel Zachary Jones, fielded questions from the Council members.  
Motion to approve the Resolution Adopting the City of Sandpoint Sponsorship and Advertising Policy.  
Motion made by Councilor Ruehle, Seconded by Councilor Aispuro.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Howarth
6. **2025 Employee Benefit Renewals Approved**  
Central Services Director Cheryl Hughes introduced this item, followed by a presentation from Autumn Porter with Taylor Insurance, who, along with Ms. Hughes and Finance Director Sarah Lynds, fielded questions from the Mayor and Council members.  
Motion to approve employee benefit renewals for 2025.  
Motion made by Councilor Howarth, Seconded by Councilor Ruehle.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Howarth
7. **Resolution 24-076** Utilizing Medical Premium Stabilization Reserve Funds  
The information provided by Ms. Hughes and Ms. Lynds under Item 6 included a recommendation for the use of funds available in the City's Medical Premium Stabilization Reserve, established for the purpose of offsetting health insurance premium increases.  
Motion to approve the Resolution Utilizing Medical Premium Stabilization Reserve Funds.  
Motion made by Councilor Ruehle, Seconded by Councilor Schreiber.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Howarth

**Adjourn**

With no further business on the agenda, the meeting was adjourned at 6:53 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on \_\_\_\_\_, 2024.

---

Jeremy Grimm, Mayor

---

Attest: Melissa Ward, City Clerk