



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

November 13, 2025 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Cate Huisman called the meeting of the Sandpoint Pedestrian and Bicycle Advisory Committee to order at 11:30 a.m. on Thursday, October 9, 2025, in Council chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Cate Huisman, Chair
Erin Billings, Vice Chair *joined via Zoom at 12:16 p.m.*
Molly O'Reilly
Radley Peterson *arrived at 11:43 a.m.*
Reid Weber
Julie Perchynski
Katie Stepleton
Sally Lankamer

ABSENT

Jennifer Heller

Also present were staff liaison Associate Planner Erik Brubaker, Community Planning and Development Director Jason Welker, City Planner Bill Dean, and Public Works Administrative Assistant Jess Parker serving as board clerk. City Council liaison Deb Ruehle was absent.

Meeting Minutes Approval

1. Committee member O'Reilly made a motion to approve the Committee's October 9, 2025, meeting minutes as presented.

Motion made by O'Reilly, Seconded by Weber.

Voting Yea: Huisman, O'Reilly, Perchynski, Weber, Stepleton

Absent: Peterson, Heller, Billings, Lankamer

Old/Unfinished Business

2. Recommendation to Staff for Downtown Bike Parking

Mr. Brubaker led a presentation on the downtown bicycle parking surveys that committee members had previously filled out. Following Mr. Brubaker's presentation, Committee members decided to table the recommendation until the next regularly scheduled meeting, when more data will be collected, and staff adjust the map with formal versus informal bicycle parking.

Following this agenda item, both Committee members Lankamer and Peterson arrived to the meeting.

3. Discussion of the Multimodal Transportation Plan and Pedestrian Streets Prioritization

Committee member O'Reilly provided a brief history of priority pedestrian streets. Mr. Brubaker recommended that the Committee work toward incorporating this document into a future amendment of the Multi-Modal Transportation Master Plan (MMTMP). Mr. Dean explained how City staff prioritize project details within existing policies and how the evolving document could be applied.

Committee member O'Reilly then moved that the Committee designate the categorization of Sandpoint streets by pedestrian priority level as a working draft document to be refined and potentially integrated into the updated MMTMP. The motion was seconded by Committee member Stepleton.

Following the motion, Mr. Welker sought clarification on what the Committee considered the highest priority. Committee member O'Reilly then confirmed with staff the steps required to advance the working document and reaffirmed the motion.

Motion made by O'Reilly, Seconded by Stepleton.

Voting Yea: Huisman, O'Reilly, Perchynski, Weber, Stepleton, Peterson, Lankamer

Absent: Heller, Billings

Vice Chair Billings then joined the meeting before the next agenda item.

4. General Updates from Staff Liaison

Mr. Brubaker shared a general update on current planning-related projects.

5. Update of the Downtown Revitalization Phase 3 Citizen Advisory Committee

Mr. Peterson announced that he did not have an update from the advisory committee as they have not met at this time.

New Business

6. Recommendation to City Council on the Superior Street Gateway

Mr. Welker provided a presentation to the Committee on the Superior Street Gateway improvements, a project that has been in progress since 2012. Following the presentation, discussion ensued between staff and Committee members. Committee member O'Reilly moved that the Committee support the angled parking option, subject to robust, separated pedestrian and bicycle access. Committee member Lankamer seconded the motion.

Motion made by O'Reilly, Seconded by Lankamer.

Voting Yea: Huisman, O'Reilly, Perchynski, Weber, Stepleton, Peterson, Lankamer, Billings

Absent: Heller

7. Discussion on the Top Priorities for 2026

Mr. Brubaker suggested that each committee member provide their top priorities and the Committee can compile and discuss during the next regularly scheduled meeting.

8. Work Team Reports

No reports from the work teams.

Committee Roundtable

Committee member O'Reilly asked to include the possibility of restriping intersections on a future agenda. Committee member Peterson asked about weed mitigation downtown.

Adjourn

The meeting was adjourned at 1:02 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Committee during their meeting on _____, 2025.

Cate Huisman, Board Chair

Attest: Jess Parker, Board Clerk

DRAFT