



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

September 05, 2024 at 12:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Following a welcome from Mayor Jeremy Grimm, Pedestrian and Bicycle Advisory Committee staff liaison, City of Sandpoint Community Planning and Development Director Jason Welker, called the meeting to order shortly after noon on Thursday, September 5, 2024, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call and Introductions

All appointed board members were in attendance, as listed below, and each introduced themselves around the table during roll call. Council liaison to the Committee, Sandpoint City Council President Deb Ruehle, was also in attendance, as was Heather Faircloth, Sandpoint Central Services Department Administrative Assistant, who will be serving as Board Clerk.

PRESENT

Cate Huisman
Erin Billings
Evan Lewis
Jennifer Heller
Julie Perchynski
Molly O'Reilly
Radley Peterson
Taylor Prather
Reid Weber

Meeting Minutes Approval - none

Old/Unfinished Business - none

New Business

Orientation and Training: Committee members reviewed the Sandpoint Citizen Advisory Board Handbook, with City legal counsel Zachary Jones and City Clerk Melissa Ward providing training and Mr. Welker and Council President Ruehle also offering information and insight. Board members were encouraged to obtain and provide to City staff an email address to be used exclusively for committee/city business.

Mr. Welker then reviewed the list of the Committee's duties, as reflected in City Code, and provided instructions for navigating to the master plans on the City website, tasking board members with familiarizing themselves with the City's Multimodal Transportation Master Plan, along with the portions of the recently-updated Sandpoint Comprehensive Plan that pertain to pedestrian and bicycle issues.

Election of Committee Chair and Vice Chair: Board members each relayed the reasons they wished to serve on the Committee, their experience serving on other volunteer boards, and whether they would be willing to serve as Committee Chairperson or Vice Chairperson.

Council President Ruehle left the meeting at 12:57 p.m.

Following discussion and a nomination by Ms. Billings, Ms. Huisman was elected Committee Chair, and Ms. O'Reilly was elected Vice Chair.

Motion made by Billings, Seconded by Weber.

Voting Yea: Huisman, O'Reilly, Billings, Heller, Lewis Perchynski, Peterson, Prather, Weber

Selection of Regular Meeting Day/Time: Following discussion, the members of the Committee chose the second Thursday of the month at 11:30 a.m. as the regular meeting day and time for future meetings.

Board Roundtable

Mr. Welker provided instructions for navigating to the master plans posted on the City website, tasking board members with familiarizing themselves with the City's Multimodal Transportation Master Plan, along with the portions of the recently updated Sandpoint Comprehensive Plan that pertain to pedestrian and bicycle issues.

At 1:14 p.m., the City's internet connection was lost, organization-wide, which ended the recording and resulted in the absence of Mr. Peterson, attending remotely, for the remainder of the meeting.

Adjourn

Following some final questions from the board members, fielded by City staff, the meeting adjourned at 1:30 p.m.

I presided over this meeting and can attest that these minutes, prepared by the City Clerk, were approved by the Committee during their meeting on _____, 2024.

Jason Welker, City Staff Liaison

Attest: Heather Faircloth, Board Clerk