



CITY COUNCIL MEETING MINUTES

October 02, 2024 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Council President Deb Ruehle called the meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, October 2, 2024, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm, attending remotely
Councilor Deb Ruehle, Council President, presiding
Councilor Justin Dick
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Rick Howarth

ABSENT

Councilor Joel Aispuro

Pledge of Allegiance

1. In celebration of International Day of the Girl, local Girl Scouts led all present in the Pledge of Allegiance, followed by some brief comments from Brian Newberry, Chief Executive Officer of the Girls Scouts of Eastern Washington and Northern Idaho.

Announcements and Reports

Mayor Grimm announced that the City would be mailing out to City residents a Fact Sheet flyer regarding the 1% Local Option Sales Tax proposal, which is included on the November 5, 2024, general election ballot. He also reported that he and staff would be interviewing a new Public Works Director candidate.

Councilor Schreiber reported that Mayor Grimm's call for the vote, immediately ending deliberation on the resolution authorizing an Outdoor Recreation Fund grant application for design and construction of an asphalt pump track at Travers Park during Council's September 18, 2024, meeting, was not appropriate under Robert's Rules of Order, neither by his own call to do so as Mayor, nor by the unilateral nature of this action. Under the Rules, if a member of the governing board (e.g., a Council member) wishes to end deliberation in order to immediately take the vote, there must be unanimous consensus of the Board to do so; otherwise, it is an action that requires a motion from a Board member and second from another Board member, then a vote of the Board, with a majority of the Board voting in the affirmative, agreeing to immediately end deliberation and go straight to the vote. Councilor Schreiber did not wish to contest the matter but requested appropriate reference and adherence to the procedural rules in the future. He made some additional remarks, relaying concerns as to staff's handling of, and the information presented to Council regarding, the subject grant application and associated project.

City directors and staff provided some brief reports on current activities and projects taking place in their respective departments.

Public Comments

The Council President stated the rules and instructions for public comment, followed by the public comment portion of the meeting. Information only; no Council action.

Consent Calendar

Council President Ruehle stated the amount of bills to be considered for approval under the Consent Calendar, followed by a motion, second and vote, as reflected below.

Motion made by Councilor Dick, Seconded by Councilor Schreiber.

Voting Yea: Councilor Ruehle, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

2. The minutes from Council's September 18, 2024, meeting were approved as presented.
3. The bills presented in the amount of \$1,450,050.40 for regular payables were approved for payment.
4. The August 2024 Monthly Financial Report on Cash and Investment Transactions was acknowledged and accepted.
5. **Resolution 24-070** Second Amendment to Agreement with Jacobs Engineering Group, Inc. (City Agreement A24-1910-2) - approved
6. **Resolution 24-071** Engaging Magnuson-McHugh-Dougherty, CPA, for Fiscal Year 2024 Audit - approved

Old/Unfinished Business - none

New Business

7. **Ordinance 1428** New User Facility Fees and Service Connection Fees

Civil Engineer Brandon Staglund provided a presentation and, along with City Attorney Fonda Jovick and Finance Director Sarah Lynds, fielded questions from Council members.

The City Clerk read the title of the ordinance as follows: AN ORDINANCE OF THE CITY OF SANDPOINT, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING SANDPOINT CITY CODE TITLE 7, CHAPTER 6, SECTION 7, PAYMENT OF NEW USER FACILITY FEE, AND TITLE 7, CHAPTER 7, SECTION 12-A, FEES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Motion that the Ordinance pass its first reading by title only and the summary is approved.

Motion made by Councilor Dick, Seconded by Councilor Schreiber.

Voting Yea: Councilor Ruehle, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

Council President Ruehle announced that the ordinance had passed its first reading by title only, and the summary was approved.

Motion that the rules requiring three separate readings, once in the ordinance's entirety, be suspended and that the ordinance pass its second and third readings under suspension of the rules.

Motion made by Councilor Duquette, Seconded by Councilor Dick.

Voting Yea: Councilor Ruehle, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

Council President Ruehle announced that the ordinance was considered read, passed and adopted under suspension of the rules and would become effective following publication of the summary in the newspaper.

8. **Resolution 24-072** Amending City of Sandpoint Water Rules and Regulations to Eliminate Extended Payment Plans for New User Facility Fees (NUFF)

Directly following approval of the Code amendments, there was a motion to approve the resolution amending City of Sandpoint Water Rules and Regulations to eliminate extended payment plans for NUFFs.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.
Voting Yea: Councilor Ruehle, Councilor Dick, Councilor Schreiber, Councilor Duquette,
Councilor Howarth

9. **Resolution 24-073** Amending City of Sandpoint Sewer Rules and Regulations to Eliminate Extended Payment Plans for New User Facility Fees (NUFF)

Directly following approval of the amendments to the Water Rules and Regulations, there was a motion to approve the resolution amending City of Sandpoint Sewer Rules and Regulations to eliminate extended payment plans for NUFFs.

Motion made by Councilor Duquette, Seconded by Councilor Dick.
Voting Yea: Councilor Ruehle, Councilor Dick, Councilor Schreiber, Councilor Duquette,
Councilor Howarth

Adjourn

With no further business on the agenda, the meeting was adjourned at 6:20 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on _____, 2024.

Deb Ruehle, City Council President

Attest: Melissa Ward, City Clerk