



DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE MEETING MINUTES

February 6, 2024 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Sandpoint Planning and Zoning Commission Chair John Hastings, acting as presiding officer, called the meeting of the Sandpoint Development Impact Fee Advisory Committee to order on February 6, 2024, at 5:30 p.m. in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

COMMITTEE MEMBERS PRESENT

John Hastings, Planning and Zoning Commissioner/Chair
Mose Dunkel, Planning and Zoning Commissioner/Vice Chair*
Amelia Boyd, Planning and Zoning Commissioner
Grant Simmons, Planning and Zoning Commissioner
Wayne Benner, Planning and Zoning Commissioner
Ivan Rimar, Planning and Zoning Commissioner
Scott Wohlschlager, Committee Member At Large*

COMMITTEE MEMBERS ABSENT

Scott Torpie, Planning and Zoning Commissioner

*Dunkel arrived at approximately 5:35 p.m. and Wohlschlager arrived at approx. 5:32 p.m.

Also present: Mayor Jeremy Grimm, City Planner Amy Tweeten, Associate Planner Sarah Gilmore, Finance Director Sarah Lynds, and City Attorney Fonda Jovick.

The minutes from the Board's December 19, 2023, meeting were unanimously approved as presented by the members present.

Motion made by Simmons, seconded by Benner
Voting Yea: Hastings, Boyd, Simmons, Benner, and Rimar

*Minutes approved prior to Dunkel's and Wohlschlager's arrival.

Following roll call and meeting minutes approval, Mayor Grimm provided information regarding development impact fees and associated law, the history of Sandpoint's collection of impact fees and their categorization and allocation, associated deadlines for use of the monies collected, and the City's priority projects, followed by Committee discussion and questions fielded by Mayor Grimm and Ms. Jovick.

Following this introduction and discussion, Committee Member Simmons made a motion to recommend that City Council extend the transportation impact fee expenditure period for collections that took place between 2015 and 2017 in the amount of \$271,445 from eight (8) to eleven (11) years to allow the Downtown Two-Way Operation Capital Improvement Project (CIP) identified in the Development Impact Fee Study being implemented, citing the reason for this expenditure period extension as time needed for negotiation and permitting with the Idaho Transportation Department to implement the project.

The motion was seconded by Committee Member Boyd and approved by a unanimous vote of all Committee members present.

Following approval of that recommendation, Committee Member Simmons made a second motion to recommend that City Council transfer \$100,000 in transportation impact fees from CIP Project S-012, East-West Connection/Pine Street Signal, to Project S036, Ontario Street Realignment.

This motion was also seconded by Committee Member Boyd and approved by a unanimous vote of all Committee members present.

Mayor Grimm noted that the City would be issuing a Request for Proposals (RFP), seeking a consultant for an updated Development Impact Fee Study. He and Ms. Jovick also provided additional information relevant to the Committee and fielded questions from the members during a discussion amongst those present.

With no further business on the agenda, the meeting was adjourned at 6:18 p.m.

As documented in the requisite meeting record, these minutes, prepared by the City Clerk, were approved by the Committee during their meeting held on April 7, 2025.

Mose Dunkel
Committee Member/PZ Commission Chair

Attest: Hayley Keys, Deputy City Clerk