



DRAFT

**CITY COUNCIL AND
PLANNING AND ZONING COMMISSION**

Minutes

Call to Order & Roll Call

The meeting was called to order at 5:44 p.m. by City of Sandpoint Community Planning and Development Director Jason Welker in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Mr. Welker led all present in the Pledge of Allegiance.

Mr. Welker noted that the Sandpoint City Council and Sandpoint Planning and Zoning Commission were holding this special meeting for the purpose of a joint work session on the update to the Sandpoint Comprehensive Plan, that no final decisions would be made during the meeting, and members of the public would have an opportunity to comment, providing instructions for those who may wish to comment during the meeting.

With Chairman John Hastings and Vice Chairman Mose Dunkel absent, the Planning and Zoning Commissioners present nominated and elected Commissioner Amelia Boyd to preside for the Commission during the meeting. In addition to Commissioner Boyd, Commissioners Scott Torpie, Ivan Rimar, and Wayne Benner were present. In addition to Chairman Hastings and Vice Chairman Dunkel, Commissioner Grant Simmons was also absent. A quorum was confirmed.

With Mayor Jeremy Grimm and Council President Deb Ruehle absent at roll call, the City Council members present nominated and elected Councilor Joel Aispuro to preside for the Council in their absence. In addition to Councilor Aispuro, Councilors Justin Dick, Kyle Schreiber, and Pam Duquette were present. In addition to Mayor Grimm and Council President Ruehle, Councilor Howarth was also absent. A quorum was confirmed.

Mayor Grimm arrived at 6:20 p.m. during the discussion surrounding the addition of an item "F" under Goal 1 under Chapter 5.

Work Session

Mr. Welker and Mayor Grimm facilitated a review of the draft Plan, picking up at Chapter 5 and working through Goal 1F of Chapter 6, discussing with the Councilors and the Commissioners suggested amendments to some of the language within the Plan. Several members of the public in attendance provided comments, and written comments included with the draft were also reviewed, as requested by Council members.

Attached to these minutes as **Exhibit A** are the notes taken by City staff, encompassing the suggestions made during the work session.

The Mayor noted that additional meetings would be scheduled in the near future to continue review of the Plan, beginning with circling back to and beginning with Goal 1F under Chapter 6.

Adjourn

With no further business on the agenda, the meeting was adjourned at 8:06 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the City Clerk, were approved by City Council on _____.

Jeremy Grimm, Mayor

Attest: _____

Melissa Ward, City Clerk

Exhibit A

Notes taken by City staff, encompassing the suggestions made during the work session.

Councilors discussed and reached consensus on the following revisions to the draft document:

Chapter 4 - Future Land Use Map

Designate as Neighborhood Mixed Use (NMU) the area/strip of undeveloped lots directly along the east side of N. Boyer Ave. (the western edge of the former University of Idaho property), north of the railroad tracks to E. Mountain View Dr.

Chapter 5

It was suggested to add dates/date ranges to the portions of the Plan where statistics and data are provided in order to clarify and provide context as to when this information and these figures were generated.

Goal 1B: Change “short-term housing” to “seasonal housing”.

Goal 1E: This goal should state, “Encourage development of single-family housing within traditional and medium density neighborhoods.”

Under Goal 1, add an item F: “Explore alternative to parking requirements in order to provide a variety of housing types to a broad spectrum of income levels and age groups.”

Reword the title/description of Goal 2, changing “households” to “workers”.

Goal 2B: This goal should state, “Encourage workforce housing through various means, as allowed by law.”

Goal 2C: Remove the word “accessory”.

Goal 2D: This goal should state, “Coordinate regionally on a housing action plan focused on strategies for low and moderate income workers.”

Under Goal 2, add an item F: “Consider alternate impact fee structures to promote diversity of home sizes and types.”

Goal 3B: Replace the word “existing” with the word “all”, to state “all neighborhoods.”

Goal 3C: Add “as allowed by law” to the end of this goal.

Goal 3E: Add the word “all”, to state “all neighborhoods.”

Goal 3I: Add “through incentives and other accommodations” to the end of this goal.

Under Goal 4, add an item F: “Encourage green building and energy efficient design.”

Chapter 6

On page 66 of the draft Plan, which discusses City corridors, add language to state, “In the long run, the City supports the feasibility of a western bypass for Highway 2.”

Goal 1B: Add “without jeopardizing pedestrian safety” to the end of this goal.

Goal 1A: This goal should state, “Enhance access to businesses, shops, restaurants, and other destinations through off-street parking, a sufficient supply of car and bike parking, parking management solutions, and ensuring convenient, accessible parking areas for cars and bikes.”

Goal 1E: This goal should state, “Balance the benefits of a limited number of approaches onto arterials with the benefits of gridded streets.”

Goal 1F: Councilor Schreiber suggests modifying this goal to state, “Review roadway access standards”, as opposed to continuing to require compliance with roadway access management standards as part of the development review process. Following discussion, Mayor Grimm relayed that he would consult the City’s engineer before proposing this potential change to the group for consideration and seek to determine whether this goal actually needs to be included in the Plan, as it may be addressed in Code.

The meeting ended following the discussion regarding Goal 1F under Chapter 6. This is where the discussion and review will resume when the next work session is convened. Date to be determined.