



## **CITY COUNCIL MEETING MINUTES**

**March 19, 2025 at 5:30 PM**

**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

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### **Call to Order**

Mayor Jeremy Grimm called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, March 19, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### **Roll Call**

#### **PRESENT**

Mayor Jeremy Grimm  
Councilor Deb Ruehle, City Council President  
Councilor Joel Aispuro\*  
Councilor Justin Dick  
Councilor Kyle Schreiber  
Councilor Pam Duquette  
Councilor Rick Howarth

\*Councilor Aispuro was absent at roll call, arriving at 5:52 p.m.

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Mayor Grimm identified law enforcement personnel in the room serving as sergeant-at-arms for the meeting: Sandpoint Police Chief Corey Coon.

### **Pledge of Allegiance**

Mayor Grimm led all present in the Pledge of Allegiance.

### **Announcements and Reports**

1. Mayor Grimm proclaimed April 2025 as Strengthening Families to Prevent Child Abuse Month in the City of Sandpoint.
2. Mayor Grimm proclaimed April 14-18, 2025, as Live Give 7B Week in the City of Sandpoint.
3. Following a brief introduction by Finance Director Sarah Lynds, Laura Parasida with Magnuson, McHugh, Dougherty, CPA, reviewed the City's audited financial statements for the fiscal year ending September 30, 2024. Information only; no Council action.
4. No Council comments or questions regarding the FY2024 4th Qtr. Financial Report, provided in the meeting packet.

Mayor Grimm noted a local newspaper article that reported area cities are still showing growth, even as growth across the State of Idaho appears to have slowed and remarked on the current vacancy rate at a local apartment complex. He provided an update on proposed legislation currently before the Idaho Legislature regarding local regulation of short-term/vacation rental homes. He remarked that, as it has been several months now since the City's citizen advisory boards were revived and have been meeting regularly, he is conducting a review of these boards and their operations. He further reported on ongoing concerns regarding the City's wastewater treatment plant.

Council members provided reports from recent meetings of the citizen advisory boards on which they serve as Council liaison.

At the invitation of the Mayor, Department Directors provided reports on projects and activities in their respective departments.

## Public Comments

Mayor Grimm recited the rules and procedure for public comment, followed by an opportunity for comments from the public regarding items on the agenda not related to a hearing, as well as other topics relevant to the business of the City of Sandpoint. Information only; no Council action.

## Consent Calendar

Mayor Grimm noted for the record the amount of bills presented for payment approval, and the Consent Calendar was **approved** by a unanimous vote of Council, as noted below.

Motion made by Councilor Ruehle, Seconded by Councilor Howarth.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

5. The minutes from Council's March 5, 2025, Regular Meeting were **approved** as presented.
6. Bills presented in the amount of \$587,325.51 for regular payables were **approved** for payment.
7. **Resolution 25-011** Fourth Amendment to Senior Center Lease Agreement with Sandpoint Area Seniors, Inc. - **approved**
8. **Resolution 25-012** Baldy Mountain Communication Site Lease with Avista Corporation (City Agreement A25-1600-3) - **approved**
9. **Resolution 25-013** Declaration of Sole Source Supplier and Approval of Purchase Order 25-1495 for OXARC, Inc. - **approved**
10. **Resolution 25-014** Amendment to Salary Administration Policy - **approved**
11. **Resolution 25-015** Amendments to Personnel Policy - **approved**
12. The final plat for Phase 2 of the Boyer Farms development was **approved**.

## Public Hearing – CANCELED

13. Development Agreement for University Place Phase 4 Planned Unit Development

Mayor Grimm announced that, as reflected on the agenda, following a determination that this application had expired, the public hearing was canceled.

## Old/Unfinished Business

14. Appeal of Denial of McGhee Development Water Service Application

With information relayed confirming concurrence from the applicant, Council voted to further postpone the reopening of this hearing and decision until their May 7, 2025, regular meeting.

Motion made by Councilor Dick, Seconded by Councilor Aispuro.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

## New Business - none

## Executive Session

15. Council voted to convene in Executive Session pursuant to Idaho Code § 74-206(1)(f) for the purpose of communicating with legal counsel to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Motion made by Councilor Schreiber, Seconded by Councilor Ruehle.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

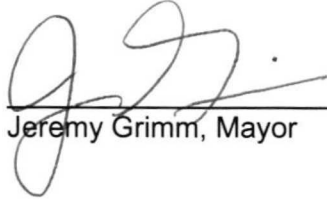

Those not participating in the session exited the room, and the meeting recording ended.

16. An executive session was held under Idaho Code § 74-206(1)(f), as described above.

## Adjourn

Following conclusion of the executive session, the meeting was reconvened and then immediately adjourned at 7:52 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their meeting held April 16, 2025.

  
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Jeremy Grimm, Mayor  
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Attest: Melissa Ward, City Clerk