



## **URBAN RENEWAL BOARD MEETING MINUTES**

**August 05, 2025 at 7:30 AM**

**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

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### **Call to Order**

Board Chairman Eric Paull called the regular monthly meeting of the Sandpoint Urban Renewal Agency Board of Commissioners to order at 7:31 a.m. on Tuesday, August 5, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### **Roll Call**

#### **PRESENT**

Commissioner Eric Paull, Chair  
Commissioner Kendon Perry  
Commissioner Marilyn Sabella  
Commissioner Ned Brandenberger  
Commissioner Tom Bokowy, Vice Chair  
Commissioner Jason Welker

In addition to the Commissioners, Sandpoint Mayor Jeremy Grimm was also in attendance, along with Public Works Director Holly Ellis (both participating remotely), Project Manager Erik Bush, Police Lieutenant Steven Chamberlain, and City Clerk Melissa Ward, serving as clerk to the Board.

### **Meeting Minutes Approval**

1. The minutes from the Board's July 8, 2025, meeting were approved as presented  
Motion made by Commissioner Sabella, Seconded by Commissioner Welker.  
Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

### **Reports/Announcements**

2. Monthly Financial Report  
There were no questions or discussion regarding the monthly financial report. Information only; no Board action.

### **Old/Unfinished Business**

3. Staff Update: Downtown Parking Lot Cameras  
Following an introduction by Chairman Paull, Mr. Bush provided an update on camera installation at the downtown parking lot and, along with Mayor Grimm and Lt. Chamberlain, fielded questions from the Commissioners. Information only; no Board action.

### **New Business**

4. Payment Approval: City of Sandpoint Invoice #1957 for Downtown Parking Lot Repaving Project  
Chairman Paull introduced this item, followed by discussion, in particular regarding the difference between the amount initially budgeted in 2014, which was \$250,000, and the ultimate cost of the project undertaken and completed in 2025, with an invoice from the City in the amount

of \$526,929.38. Mayor Grimm, Ms. Ellis, and Mr. Bush fielded questions from the Commissioners and provided information and explanation regarding the cost of the project.

Motion to approve payment of City of Sandpoint invoice number 1957 as reimbursement for the downtown parking lot repaving project, using the \$250,000 budgeted for this project and the balance of \$276,929.38 from the monies that had been budgeted for design and acquisition costs for the Downtown Revitalization, Phase III.

Motion made by Commissioner Bokowy, Seconded by Commissioner Welker.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

## **Public Hearing**

### **5. Public Hearing: Fiscal Year 2026 Budget**

Chairman Paull announced that the final item on the agenda was adoption of SURA's Fiscal Year 2026 budget, and he opened the public hearing, noting that, since the Board had approved the preliminary budget the prior month, it has been available for public review, and all interested persons have been invited to appear at this public hearing and show cause, if any, why such budget should or should not be adopted.

There were no members of the public in attendance. Following some brief remarks from Mayor Grimm, with questions fielded by Chairman Paull, the Chairman noted that all who wished to testify had an opportunity to do so, and he closed the public hearing.

### **6. Adoption of FY2026 Budget**

Chairman Paull introduced the action item on the agenda for adoption of the Fiscal Year 2026 Budget and called for questions and deliberation.

Following discussion, including the necessity to reduce the planned budget for Downtown Revitalization Phase III design and acquisition to account for the amount just dedicated for payment to the City for full reimbursement of the downtown parking lot repaving project, there was a motion to approve and adopt the Sandpoint Urban Renewal Agency Fiscal Year 2026 Budget with an amendment from the approved preliminary budget, reflecting that the Downtown Revitalization Phase III design and acquisition line item would be reduced by \$277,000, taking that budget from \$2,100,000 to \$1,823,000 for FY2026.

Motion made by Commissioner Bokowy, Seconded by Commissioner Sabella.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

## **Adjourn**

With no further business on the agenda, the meeting was adjourned at 8:03 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the clerk, were approved by the Board during their meeting held on \_\_\_\_\_, 2025.

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Eric Paull, Chair

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Attest: Melissa Ward, City Clerk (board clerk)